

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE MIDWAY CITY  
SANITARY DISTRICT OF ORANGE COUNTY  
14451 CEDARWOOD AVENUE  
WESTMINSTER, CA 92683**

**July 17, 2018**

**CALL TO ORDER**

President Nguyen called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, July 17, 2018 at 5:00 P.M.

**BOARD MEMBERS PRESENT:**

Al P. Krippner  
Margie L. Rice  
Tyler Diep  
Frank A. Cobo  
Chi Charlie Nguyen

**OTHERS AT MEETING:**

Ken Robbins, General Manager  
James Eggart, General Counsel  
Danielle Gerardo, Board Secretary

**PLEDGE AND INVOCATION**

Director Krippner led the Pledge of Allegiance. Director Rice gave the Invocation.

**PUBLIC COMMENTS**

None

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JULY 3, 2018**

A motion was made by Director Rice, seconded by Director Cobo, to approve the minutes of the regular meeting of July 3, 2018. The motion was approved by the following 4-0 vote:

AYES: Cobo, Diep, Krippner and Rice  
 NAYS:  
 ABSTAIN: Nguyen  
 ABSENT:

**APPROVAL OF EXPENDITURES**

**A. Demands in the amount of \$ 737,347.38**

#	CK #	Date	AMOUNT	VENDOR	
1				<b>HANDCUT CHECKS:</b>	
2	9978	7/3	2,217.28	Raul Martinez - 80 Hours of Vacation Buy Back	
3	9979	7/6	45.00	David Hernandez - 2018 DMV License Renewal	
4	9980	7/6	321.84	AT&T Mobility - Service for June 2018: (KR) 714-310-2313, (NC) 714-310-8653, (DGr) 714-325-3606,	
5				Sewer 714-310-8654, Emergency 714-310-9004.	
6	9981	7/6	1,324.56	Chevron & Texaco Bus. Card Svcs. - Gasoline Purchases for June 2018	
7	9982	7/6	134.42	Cintas - Uniform Services for June 2018	
8	9983	7/6	14.15	City of Westminster - Water Usage for Hammon Lift Station 05/02-06/26/2018	
9	9984	7/6	129.98	DirecTV - Service for July 2018	
10	9985	7/6	195.40	LegalShield - Member Paid Services for June 2018	
11	9986	7/6	100.00	Memorial Care Medical Foundation - (1) DMV Physical Exam for May 2018	
12	9987	7/6	163,692.99	SDRMA Property/Liability - Total Contribution for Fiscal Year 2018-2019	
13	9988	7/6	600.00	Theresa Kaszyk - District Website Services from April 2018 through June 2018	
14	9989	7/6	3043.05	US Bank	
15				(DGe) Board Meeting Refreshments for 06/05	\$18.35
16					<b>DGe Total \$18.35</b>
17				(DGr) Restock Sewer Maint. Supplies JUN-2018	\$175.63
18					<b>DGr Total \$175.63</b>
19				(RH) City of Westminster - Water - Hydrant Usage MAY-2018	\$56.23
20				(RH) Refreshments for Meeting 06/01	\$11.34
21				(RH) CalPERS Educational Forum 2018 Conf. Registration 10/22-10/24/2018	\$349.00
22				(RH) Remington Monthly Svc. JUN-2018	\$64.00
23				(RH) City of Westminster - Water - Wash Rack 04/11-06/05/2018	\$123.01
24				(RH) City of Westminster - Water - Dist. Offices 04/11-06/05/2018	\$107.31
25				(RH) City of Westminster - Water - Maint. Shop 04/11-06/05/2018	\$14.72
26				(RH) ISDOC Qtrly. Luncheon 06/28/2018 (KR, TD, MR, AK, FC) @ \$17.00/each	\$85.00
27					<b>RH Total \$810.61</b>
28				(NC) Restock Dist. Kitchen Supplies JUN-2018	\$96.90
29				(NC) Drum Secondary Storage for Shop	\$314.31
30				(NC) 4-Pack Lithium Batteries for Garage Gate Clickers	\$8.68
31				(NC) (18) Stripping Pads for Cleaning Wheels for Shop	\$13.37
32				(NC) (2) Swivel Sockets for Shop	\$144.37
33				(NC) Restock Sewer Maint. Supplies JUN-2018	\$42.30

34		(NC) Restock Dist. Kitchen Supplies JUN-2018	\$125.20
35			<b>NC Total \$745.13</b>
36		(KR) Wiarcom Monthly Svcs. MAY-2018	\$490.95
37		(KR) Speaker for Events	\$129.29
38		(KR) Meeting with President Nguyen 05/30	\$12.15
39		(KR) Front Office Coffee Maker Replacement	\$32.61
40		(KR) 2'x3' Poster for 7/21 Open House	\$37.71
41		(KR) Binding for (2) 11x17 Map Book for Organic Program	\$14.98
42		(KR) Wiarcom Monthly Svcs. JUN-2018	\$490.95
43		(KR) (3) Disputed Charges from Driverlicenseadvisors.org	\$23.94
44		(KR) Liberty Park Clean Up Lunch (KR)	\$8.29
45		(KR) Liberty Park Clean Up Lunch (Staff)	\$30.25
46		(KR) Liberty Park Clean Up Lunch (AK)	\$8.29
47		(KR) Liberty Park Clean Up Lunch (FC)	\$9.20
48		(KR) Liberty Park Clean Up Lunch (MR)	\$4.72
49			<b>KR Total \$1,293.33</b>
50	9990	7/10 147.85 Cintas - Uniform Services for July 2018	
51	9991	7/10 3,997.82 The Gas Company - CNG Fuel for June 2018	
52	9992	7/10 1,302.59 Verizon Business - Internet Connection for July 2018	
53		<b>177,266.93 HANDCUT CHECKS SUBTOTAL</b>	
54			
55		<b>REGULAR CHECKS:</b>	
56	9993	7/10 124.64 Advanced Gas Products - Cylinder Rental for June 2018; (1) Flashback Arrestor Set for Shop	
57	9994	7/10 70.00 Asbury Environmental Services - (460) Gallons Used/Mixed Oil Pick-up	
58	9995	7/10 65,676.61 CR Transfer - Tonnage from 06/16/2018 through 06/30/2018	
59	9996	7/10 3,671.51 Cummins Cal Pacific - Engine Repairs, Oxygen Sensor, Parts & Labor for NG5; Engine Repairs, Ignition Control Module, Parts & Labor for NG1.	
60			
61	9997	7/10 955.75 Dartco Transmission - Restock (12) Transmission Filter Kits; (2) Hours Labor Transmission Check NG2	
62	9998	7/10 549.00 Frog Environmental - 2018-2019 Storm Water Payment #1	
63	9999	7/10 59.54 Grainger - (5) 2' Clamp Assembly for Restock; (5) 1.5" Clamp Assembly for Restock	
64	10000	7/10 46.31 Hillco Fastener Warehouse - (200) Washers, (75) Locknuts for Restock	
65	10001	7/10 373.50 Konecranes - 2018 Quarterly PM Service of Shop Crane	
66	10002	7/10 340,057.25 Orange County Sanitation District - Permit Fees for June 2018 (MCSD 5% = \$17,897.75)	
67	10003	7/10 1,303.18 RWC Group - (2) Mirrors for NG10 [Right & Left]	
68	10004	7/10 538.58 South Coast AQMD - AQMD Fee for FY 2018-2019 for District Diesel Generators; AQMD Fee for FY 2018-2019.	
69			
70	10005	7/10 418.95 Top Mobile Vision - (1) 65' Video Cable & Labor for NG4; (1) 25' Video Cable & Labor for NG8	
71	10006	7/10 36.40 Underground Service Alert - (16) New Tickets for June 2018	
72		<b>413,881.22 REGULAR CHECKS SUBTOTAL</b>	
73			

73			
74		<b>PAYROLL</b>	
75	7/3	63,423.92 Payroll - Staff Checks Taxes & Direct Deposits	
76	7/3	1,970.00 Payroll - Nationwide Deferred Compensation (100% Paid By Employees)	
77	7/3	600.00 Payroll - Nationwide Deferred Compensation (100% Paid By Employees)	
78		<b>65,993.92 PAYROLL SUBTOTAL</b>	
79			
80		<b>ACH TRANSFERS</b>	
81	7/6	1,040.44 ACH Retirement Payment to CalPERS for PEPR 06/18-07/01/2018	
82	7/6	1,213.14 ACH Retirement Payment to CalPERS for Classic 8584 06/18-07/01/2018	
83	7/6	11,383.73 ACH Retirement Payment to CalPERS for Classic 8583 06/18-07/01/2018	
84	7/6	64,527.00 ACH Annual UAL Payment for CalPERS for Tier 1 3% @60	
85	7/6	1,649.00 ACH Annual UAL Payment for CalPERS for Tier 2 2% @55	
86	7/6	392.00 ACH Annual UAL Payment for CalPERS for Tier 3 2% @62	
87		<b>80,205.31 ACH TRANSFERS SUBTOTAL</b>	
88			
89		<b>737,347.38 TOTAL EXPENDITURES (HANDCUT, REGULAR, PAYROLL, ACH TRANSFERS)</b>	
90			

A motion was made by Director Cobo, seconded by Director Krippner, to approve the expenditures in the amount of \$ 737,347.38. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

## REPORTS

### Report of President

None

### Report of General Manager

GM Robbins stated that each Director was provided with a reminder letter from the Registrar of Voters for semi-annual campaign disclosure statement requirements and deadlines for form 460 or 470, depending on if they are running for office, which are due by July 31, 2018.

GM Robbins reminded the Board of Safety Day on Wednesday, July 18, 2018 from 11:30 A.M.-1:30 P.M. at Sigler Park, the District's Open House on Saturday, July 21, 2018 from 5-7 P.M., and the luncheon for District retiree Darrell Grimes on Wednesday, July 25, 2018 at noon.

**Report from Orange County Sanitation District (OCSD) Meeting on July 11, 2018**

None

**Report from the 80<sup>th</sup> Anniversary Committee Meeting on July 11, 2018**

Director Diep reported that he, Director Cobo and GM Robbins met to discuss a preliminary budget for event planning, food, outreach, banners and entertainment for an event in the spring. He stated that some of their ideas and suggestions for that budget would be on the next agenda for Board consideration and approval.

**CONSENT CALENDAR**

- A. Approve and file the Treasurer's Investment Report for June 2018
- B. Approval for General Manager, Ken Robbins to attend the Waste Hauler Summit in Scottsdale, Arizona October 17-19, 2018

A motion was made by Director Diep seconded by Director Cobo, to approve the Consent Calendar. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice  
NAYS:  
ABSTAIN:  
ABSENT:

**OLD BUSINESS**

None

**NEW BUSINESS**

- A. Consider Approval of Midway City Sanitary District 2019 Calendar

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director Diep, seconded by Director Cobo, to approve the final draft of 2019 Midway City Sanitary District calendar, as presented. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice  
NAYS:  
ABSTAIN:  
ABSENT:

B. Discussion and Approval of Radio Outreach for the Vietnamese Community

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director Diep, seconded by Director Cobo, to approve of continued radio outreach for the Vietnamese community and authorize spending no more than, and/or up to \$10,000 towards organics outreach. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

C. Discuss and Approve Midway City Sanitary District Employees' Holiday Event on a Saturday in December

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director Rice, seconded by Director Cobo, to approve the Midway City Sanitary District holiday event on Saturday, December 15, 2018 from 12-3 P.M. at the District yard. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

D. Consider Approving the First Amendment to Agreement with Otto Environmental Services North America, Inc.

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director Rice, seconded by Director Cobo, to approve the first amendment to the agreement with Otto Environmental Services North American, Inc. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

**E. Approval of Agreement with Coast Community College District for Provision of Sewer Services Outside of Midway City Sanitary District's Jurisdiction**

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director Rice, seconded by Director Diep, to approve the agreement for Sewer Services with Coast Community College District, and authorize the General Manager and General Counsel to make minor modifications to the Agreement, if needed. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

**INFORMATIONAL ITEMS**

A. CalPERS Adopts Health Rates and Plan Changes for 2019 with a 1.16% Overall Premium Increase

Receive and file.

**BOARD CONCERNS/COMMENTS**

None

**GM/STAFF CONCERNS/COMMENTS**

GM Robbins reminded the Board of Safety Day of the District's Open House on Saturday, July 21<sup>st</sup> from 5-7 P.M. and of Safety Day on Wednesday, July 18<sup>th</sup>.

**GENERAL COUNSEL CONCERNS/COMMENT**

None

## CLOSED EXECUTIVE SESSION

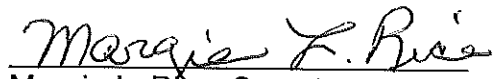
CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

None

## ADJOURNMENT

President Nguyen adjourned the meeting to Tuesday, August 7, 2018 at 5:00 P.M. at the District office at approximately 5:38 P.M.

  
Margie L. Rice, Secretary