

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD AVENUE
WESTMINSTER, CA 92683**

July 3, 2018

CALL TO ORDER

President Pro Tem Diep called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, July 3, 2018 at 5:00 P.M.

BOARD MEMBERS PRESENT:

Al P. Krippner
Margie L. Rice
Tyler Diep
Frank A. Cobo
Chi Charlie Nguyen (absent)

OTHERS AT MEETING:

Ken Robbins, General Manager
Robert Housley, Finance/HR Director
James Eggart, General Counsel
Danielle Gerardo, Board Secretary

PLEDGE AND INVOCATION

Director Krippner led the Pledge of Allegiance. GM Robbins gave the Invocation.

PUBLIC COMMENTS

None

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JUNE 19, 2018

A motion was made by Director Krippner, seconded by Director Cobo, to approve the minutes of the regular meeting/public hearing of June 19, 2018. The motion was approved by the following 4-0 vote:

AYES: Cobo, Diep, Krippner and Rice

NAYS:

ABSTAIN:

ABSENT: Nguyen

APPROVAL OF EXPENDITURES

A. Demands in the amount of \$ 333,876.88

#	CK #	Date	AMOUNT	VENDOR
1				HANDCUT CHECKS:
2	9948	6/19	127.26	Cintas - Uniform Services for June 2018
3	9949	6/19	195.40	LegalShield - Member Paid Services for May 2018
4	9950	6/19	150.00	Pitney Bowes/Purchase Power - Postage for June 2018
5	9951	6/19	6,682.09	Tesco Controls - SCADA System Troubleshooting Onsite Service
6	9952	6/19	1,000.00	SDRMA - Deductible for Claim on 05/22/2018
7	9953	6/21	170.66	AT&T - Brookhurst Lift Station Service for June 2018
8	9954	6/21	281.23	Juan Salce - 10-Year Driving Safety Award
9	9955	6/27	VOID	Printer Malfunction
10	9956	6/27	309.15	Pitney Bowes - Lease Payment for Postage Machine July 2018 through October 2018
11	9957	6/27	4,471.50	Southern California Edison -District Office \$3,383.35, Brookhurst Lift Station \$90.34, Westminster Lift
12				Station \$376.34, Willow Lift Station \$159.85, Hammon Lift Station \$461.62.
13	9958	6/27	1,084.52	Frontier Communications -District Office Phones&Lift Stations for June 2018;\$596.36 District Office
14				\$162.72 Willow Lift, \$162.72 Westminster Lift, \$162.72 Hammon Lift.
15	9959	7/1	3,042.68	SDRMA Delta Dental - Dental Insurance Premium for July 2018
16	9960	7/1	91,294.10	SDRMA Worker's Compensation - Annual Contribution for Fiscal Year 2018-2019 Coverage
17	9961	7/1	1,118.00	The Standard Life Insurance - Life Insurance & AD&D Premium Coverage for July 2018
18	9962	7/1	414.31	Vision Service Plan - Monthly Premium for July 2018
19			110,340.90	HANDCUT CHECKS SUBTOTAL
20				
21				REGULAR CHECKS:
22	9963	7/1	243.20	Advanced Workplace Strategies - DOT Drug Test Collection & Mileage Fees
23	9964	7/1	404.06	Atlas Radiator - Recore Heater & Install Back In Frame for NG6
24	9965	7/1	1,832.65	Bodyworks - (6) Tubes for NG6; (7) Tubes & (20) Rocker Switches for Restock

25	9966	7/1	127.26	Cintas - Uniform Services for June 2018
26	9967	7/1	746.00	CRC Cloud - Maintenance & Support for July 2018
27	9968	7/1	78,788.46	CR Transfer - Tonnage from 06/01/2018 through 06/15/2018
28	9969	7/1	1,694.24	Daniels Tire Service - (8) Recaps for Restock & (2) Repairs
29	9970	7/1	39.87	Grainger - (10) Clamp Assembly for Restock
30	9971	7/1	348.99	Hose-Man - (2) Hoses for NG6
31	9972	7/1	348.19	Los Alamitos Napa Auto Parts - Restock (10) Fittings; (1) Oil Filter for S1; (3) Oil Filters & (1) Fuel
32				Filter, (1) Front Brake Pad, & (1) Rear Brake Pad for G2.
33	9973	7/1	4,409.76	McNeilus Truck - (4) CNG Cylinder Inspection & Labor for each NG3, NG5, NG6, NG7, NG8,
34				NG9, NG10.
35	9974	7/1	1,100.75	Orange County Sanitation District - Third Quarter FOG Inspections 2017-2018
36	9975	7/1	1,505.69	Proforma Solutions - (400) Lunch Bags & (525) 3-Step Lids both with 80th Logo Anniversary
37	9976	7/1	750.47	TEC of California - Restock (4) Brake Pads
38	9977	7/1	1,895.55	Top Mobile Vision - (1) Replacement 7" Monitor for Restock; (1) 9" Monitor, (1) HDMI Cable,
39				(2) 64GB Memory Card, (1) Color Camera, Parts & Labor for NG4
40			94,235.14	REGULAR CHECKS SUBTOTAL
41				
42				PAYROLL
43	6/19		62,248.80	Payroll - Staff Checks Taxes & Direct Deposits
44	6/19		2,145.00	Payroll - Nationwide Deferred Compensation (100% Paid By Employees)
45	6/19		590.00	Payroll - Nationwide Deferred Compensation (100% Paid By Employees)
46	6/29		5,442.83	Board of Director's Payroll for the Month of June 2018
47	6/28		424.76	Board of Director's Nationwide Deferred Compensation for June 2018 (100% Paid By Directors)
48			70,851.39	PAYROLL SUBTOTAL
49				
50				ACH TRANSFERS
51	6/27		986.34	ACH Retirement Payment to CalPERS for PEPRA 06/04/2018-06/17/2018
52	6/27		1,113.99	ACH Retirement Payment to CalPERS for Classic 8584 06/04/2018-06/17/2018
53	6/27		10,647.39	ACH Retirement Payment to CalPERS for Classic 8583 06/04/2018-06/17/2018
54	7/2		42,795.70	ACH Employee Health Insurance Payment to CalPERS for July 2018
55	7/2		2,906.03	ACH Board Health Insurance Payment to CalPERS for July 2018
56			58,449.45	ACH TRANSFERS SUBTOTAL
57				
58			333,876.88	TOTAL EXPENDITURES (HANDCUT, REGULAR, PAYROLL, ACH TRANSFERS)
59				
60				BANK TRANSFERS
61	6/19		100,000.00	Transfer Funds from Money Market to Checking Account

A motion was made by Director Cobo, seconded by Director Rice, to approve the expenditures in the amount of \$ 333,876.88. The motion was approved by the following 4-0 vote:

AYES: Cobo, Diep, Krippner and Rice

NAYS:

ABSTAIN:

ABSENT: Nguyen

REPORTS

Report of President

None

Report of General Manager

GM Robbins reported that MCSD employee Darrell Grimes' last day at the District would be on July 10, 2018 and that there would be a luncheon to celebrate his retirement on Wednesday, July 25, 2018. GM Robbins stated that the District would wait until possibly October or November to decide exactly whether and how to add a member to the sewer crew.

GM Robbins reported that staff was in the process of doing background checks on the two employees that the District hired.

Report from Orange County Sanitation District (OCSD) Meeting on June 27, 2018

Director Krippner reported that there was continued discussion of and negotiations with the businesses across Ellis Avenue where OCSD is hoping to purchase property to expand their operations.

Report from the Independent Special Districts of Orange County (ISDOC) Quarterly Meeting on June 28, 2018

President Pro Tem Diep stated that he and Directors Rice, Cobo and Krippner all attended the meeting.

Director Rice stated that it was an interesting meeting with a historical topic.

CONSENT CALENDAR

A. Approve Request of Fleet Maintenance Mechanic, Raul Martinez, to Receive 80 hours of Vacation pay in Lieu of Time Off

A motion was made by Director Rice, seconded by President Pro Tem Diep, to approve the Consent Calendar. The motion was approved by the following 4-0 vote:

AYES: Cobo, Diep, Krippner and Rice

NAYS:

ABSTAIN:

ABSENT: Nguyen

OLD BUSINESS

None

NEW BUSINESS

A. Approval of Agreement with Otto Environmental Systems North America, Inc. for the Purchase and Distribution of 65-Gallon Green Containers for Curbside Organics Recycling Program

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director Cobo, seconded by Director Rice, to approve staff recommendation to approve the agreement with Otto Environmental Systems North America, Inc. for the purchase and distribution of approximately 18,720 green 65-gallon organics carts to each residential address pursuant to the RFP, and authorize the Board Treasurer to sign on behalf of the Board President, and to direct Staff to procure the carts in Kelly green. The motion was approved by the following 4-0 vote:

AYES: Cobo, Diep, Krippner and Rice

NAYS:

ABSTAIN:

ABSENT: Nguyen

INFORMATIONAL ITEMS

A. CalPERS Adopts Health Rates and Plan Changes for 2019 with a 1.16% Overall Premium Increase

Receive and file.

BOARD CONCERNS/COMMENTS

Director Rice wished everyone a good 4th of July holiday.

President Pro Tem Diep stated that he received the postcard for the District's Open House on Saturday, July 21, 2018 at 5 P.M. and thought it was very nice. He asked GM Robbins when the District would be distributing the green containers.

GM Robbins stated that the District was planning to start distributing the green containers on Monday, October 8 and that there were about 105 RSVP's to the Open House so he was planning to serve hamburgers as well as hot dogs.

President Pro Tem Diep suggested getting email addresses from people RSVP'ing so that the District could send out an email reminder to those attending.

GM/STAFF CONCERNS/COMMENTS

None

GENERAL COUNSEL CONCERNS/COMMENT

None

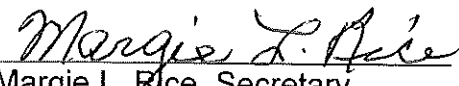
CLOSED EXECUTIVE SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

ADJOURNMENT

President Pro Tem Diep adjourned the meeting to Tuesday, July 17, 2018 at 5:00 P.M. at the District office at approximately 5:18 P.M.


Margie L. Rice, Secretary