

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD AVENUE
WESTMINSTER, CA 92683**

June 20, 2017

CALL TO ORDER

President Diep called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, June 20, 2017 at 5:00 P.M.

BOARD MEMBERS PRESENT:

Al P. Krippner
Margie L. Rice
Chi Charlie Nguyen
Frank A. Cobo
Tyler Diep

OTHERS AT MEETING:

Ken Robbins, General Manager
Robert Housley, Finance/HR Director
James Eggart, General Counsel
Danielle Gerardo, Board Secretary
Dean Ruffridge, Senior V.P., CR&R
Thanh Tran, Sustainability Coordinator, CR&R

PLEDGE AND INVOCATION

President Diep led the Pledge of Allegiance. GM Robbins gave the Invocation.

PUBLIC COMMENTS

None

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JUNE 6, 2017

A motion was made by Director Krippner, seconded by Director Cobo, to approve the minutes of the regular meeting of June 6, 2017. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

APPROVAL OF EXPENDITURES

A. Demands in the amount of \$ 198,315.07

#	CK #	Date	AMOUNT	VENDOR	
1				HANDCUT CHECKS:	
2	9160	6/15		VOID Printer Malfunction	
3	9161	6/15		VOID Printer Malfunction	
4	9162	6/12	13.95	City of Westminster - Water Usage for Hammon Lift Station 04/05/2017 through 05/30/2017	
5	9163	6/12	121.45	DirectTV - Service for June 2017	
6	9164	6/12	12,742.59	US Bank	
7				(DGe) Board Meeting Refreshments 04/25, 05/02, 05/16	\$53.96
8					DGe Total \$53.96
9				(DGr) Restock Sewer Maintenance Supplies MAY-2017	\$45.32
10					DGr Total \$45.32
11				(RH) OC Register Subscription FEB-2017	\$55.19
12				(RH) City of Westminster - Water Maint. Shop 03/15-05/09/2017	\$14.40
13				(RH) City of Westminster - Water District Offices 03/15-05/09/2017	\$101.29
14				(RH) City of Westminster - Water Wash Rack 03/15-05/09/2017	\$78.80
15				(RH) Remington Monthly Service May & June 2017	\$128.00
16				(RH) Toll Fee for CR&R Tour 04/12/2017	\$26.40
17					RH Total \$404.08
18				(NC) Coffee Maker for Back Office	\$32.60
19				(NC) Scissor Lift Rental To Replace Outdoor District Lights	\$370.69
20				(NC) Lunch for Driver Safety Training 04/29/2017	\$271.85
21				(NC) Restock District Office Supplies MAY-2017	\$53.08
22				(NC) 2017 Summer Collections Seminar 06/28/2017 (DG, RG, AG, CR, MJ)	\$312.50
23				(NC) 2017 Summer Collections Seminar 06/28/2017 (NC)	\$62.50
24				(NC) Scissor Lift Rental To Replace Outdoor District Lights Credit	-\$35.24
25				(NC) Scissor Lift Rental To Replace Outdoor District Lights Credit	\$35.24
26					NC Total \$1,103.22

27		(KR) (24) T5 LED Tube Light Bulbs	\$449.98
28		(KR) (40) T8 LED Light Bulbs	\$217.37
29		(KR) Lunch Meeting for Board President	\$31.64
30		(KR) Class B Training Lunch	\$42.93
31		(KR) (3) Class B License School for (3) Employees	\$5,013.00
32		(KR) Administrative Appreciation Day Luncheon	\$309.82
33		(KR) Get Well Soon Arrangement (RG)	\$73.99
34		(KR) Lunch Meeting with Board President	\$25.00
35		(KR) Hotel for 2017 Waste Expo New Orleans 05/07-05/11/2017 (MR)	\$1,036.48
36		(KR) Hotel for 2017 Waste Expo New Orleans 05/07-05/11/2017 (NC)	\$1,081.36
37		(KR) Hotel for 2017 Waste Expo New Orleans 05/07-05/11/2017 (FC)	\$1,081.36
38		(KR) Hotel for 2017 Waste Expo New Orleans 05/07-05/11/2017 (KR)	\$1,131.89
39		(KR) Meals for 2017 Waste Expo New Orleans 05/07-05/11/2017 (KR)	\$237.19
40		(KR) Baggage Fees for 2017 Waste Expo New Orleans 05/07-05/11/2017 (FCx1, MRx2)	\$75.00
41		(KR) Baggage Fees for 2017 Waste Expo New Orleans 05/07-05/11/2017 (NC, KR)	\$50.00
42		(KR) Return Baggage Fees for 2017 Waste Expo New Orleans 05/07-05/11/2017 (FC)	\$25.00
43		(KR) Return Baggage Fees for 2017 Waste Expo New Orleans 05/07-05/11/2017 (NC, KR)	\$50.00
44		(KR) Airport Parking for 2017 Waste Expo New Orleans 05/07-05/11/2017	\$150.00
45		(KR) Taxi for 2017 Waste Expo New Orleans 05/07-05/11/2017	\$54.00
46			KR Total \$11,136.01
47	9165	6/12	1,286.44 Verizon Business - Internet Connection for June 2017
48	9166	6/12	312.24 AT&T Mobility - Service for May 2017: (KR) 714-310-2313, (NC) 714-310-8653, (DGR) 714-325-3606,
49			Sewer 714-310-8654, Emergency 714-310-9004.
50	9167	6/12	1,101.42 Chevron & Texaco Bus. Card Svcs. - Gasoline Purchases for May 2017
51	9168	6/15	4,374.02 The Gas Company - CNG Fuel for May 2017
52	9169	6/15	89.00 MemorialCare Medical Group - Unlisted Preventative Service DOT
53			20,041.11 HANDCUT CHECKS SUBTOTAL
54			REGULAR CHECKS:
56	9170	6/15	266.95 Advanced Gas Products - Cylinder Rental for May 2017; Restock (1) Cylinder each of Compressed Gas,
57			Compressed Oxygen, Dissolved Acetylene
58	9171	6/15	295.00 Asbury Environmental Services - Pick Up (250) Gallons Used/Mixed Oils, Crushed Metal Oil Filters
59	9172	6/15	646.44 Bodyworks Equipment - Restock (2) Wire Harness, (2) Sourcing Switches, (2) Pressure Switches, (3) Springs
60	9173	6/15	1,186.48 Chemsearch - (120)Lbs. Moxi-Lube Ultra for Restock
61	9174	6/15	245.66 Clean Energy - Service to CNG Station
62	9175	6/15	842.63 CRC Cloud - Replace District Router & Firewall
63	9176	6/15	72,940.27 CR Transfer - Tonnage from 05/16/2017 through 05/31/2017
64	9177	6/15	3,914.18 Daniels Tire Service - (11) Recaps, (1) New Tire, (3) Repairs
65	9178	6/15	1,179.90 Fleetcrew - DPF Filter Cleaning for M63 & M64 Vactor Trucks
66	9179	6/15	250.54 G & K Services - Uniform Services for June 2017
67	9180	6/15	1,258.12 Los Alamitos Napa Auto Parts - Restock (4) Air Filters, (10) Oil Filters, (3) Fuel Filters, (50) Ft Hydraulic
68			Hosing, (24) 14-oz Brakeleen
69	9181	6/15	2,245.28 Los Angeles Freighliner - Restock (8) Bolts, (24) Washers, (2) Brake Chambers, (3) STRG-Shafts
70	9182	6/15	3,040.00 Orange County Pump Corporation - Service & Labor to Westminster Lift Station
71	9183	6/15	10,639.05 Orange County Sanitation District - Permit Fees for May 2017 (MCSO 5% = \$559.95)
72	9184	6/15	277.67 Orange County Sanitation District - Third Quarter FOG Inspections 2016-2017
73	9185	6/15	514.09 Quinn Company - Labor & Parts to Repair Engine Electronic Issue for M63 Vactor Truck

74	9186	6/15	8,892.99	Rosemead Oil Products - Restock (100) Gallons CNG SAE 15W-40, (107) Gallons Betalube, (180) Gallons
75				AW 225 IS 46
76	9187	6/15	1,197.49	TEC of California - Restock (5) Brake Pads; (1) Spring for NG8; (1) Cap & (1) Gasket for NG2
77	9188	6/15	517.50	Theresa Kaszyk - District Website Services for 2016-2017 Fiscal Year
78	9189	6/15	19.50	Underground Service Alert - (13) New Tickets for May 2017
79	9190	6/15	821.00	Wespac Security Services - Burglar, Fire, & Gas Alarm Services for April through June 2017
80	9191	6/15	5,985.00	Woodruff, Spradlin & Smart - Legal Services for May 2017
81			117,175.74	REGULAR CHECKS SUBTOTAL
82				
83				PAYROLL
84		6/8	59,038.22	Payroll - Staff Checks Taxes & Direct Deposits
85		6/6	1,345.00	Payroll - Nationwide Deferred Compensation (100% Paid By Employees)
86		6/6	715.00	Payroll - Nationwide Deferred Compensation (100% Paid By Employees)
87			61,098.22	PAYROLL SUBTOTAL
88				
89			198,315.07	TOTAL EXPENDITURES (HANDCUT, REGULAR, PAYROLL)
90				
91				BANK TRANSFERS
92		6/15	700,000.00	Transfer Funds from Money Market to Checking Account

A motion was made by Director Cobo, seconded by Director Rice, to approve the expenditures in the amount of \$ 198,315.07. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

REPORTS

Report of President

President Diep reported that he met with GM Robbins on Thursday, June 15, 2017 to go over the June 20, 2017 agenda and to discuss the Sigler Park Clean-up Day event.

President Diep stated that he would be attending the Independent Special Districts of Orange County (ISDOC) Quarterly meeting on Thursday, June 29, 2017.

Report of General Manager

GM Robbins reported that the District's holiday event was scheduled for Saturday, December 9, 2017 from 11 A.M. – 3 P.M. at the District and that planning was underway, with Sweet Lou's BBQ, a bounce house for kids, a tent and possibly a jazz band.

GM Robbins reported that he would have an update on the status of the Class B licenses for three District employees at the Monday, June 26, 2017.

GM Robbins stated that he would be out of town, playing in the Annual Garbage Man's Invitational Golf Tournament on June 28 and 29, 2017.

GM Robbins reminded the Board of the budget adoption meeting and public hearing on Monday, June 26, 2017 at 5 P.M., and that the next regular meeting would be on Tuesday, July 11, 2017 due to the 4th of July holiday.

GM Robbins stated that a payment to PERS for the unfunded liability would be on the June 26, 2017 agenda for Board consideration.

Report from the Orange County Sanitation (OCSD) Meeting on June 14, 2017

Director Krippner passed out materials from the meeting on June 14, 2017 for the Board.

Report from the Orange County Water Summit on June 16, 2017

Director Krippner stated that he attended the Orange County Water Summit at the Grand California Hotel at Disneyland and shared material from that event with the Board. He stated that Fritz Coleman was the master of ceremony.

Director Nguyen stated that he was glad he attended the Orange County Water Summit and found it extremely interesting. The discussion was regarding water conservation and new technologies.

CONSENT CALENDAR

A. Approve and file the Treasurer's Investment Report for May 2017

B. Approval of Employee Safety Award for Lead Solid Waste Driver, David Hernandez

A motion was made by Director Rice, seconded by Director Cobo, to approve the Consent Calendar. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

OLD BUSINESS

None

NEW BUSINESS

A. Consider Approving the Fourth Amendment to Exclusive Franchise Agreement with CR&R Incorporated

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director Rice, seconded by Director Cobo, to approve the fourth amendment to the exclusive franchise agreement with CR&R Incorporated. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

B. Discussion and Consideration of Solar Panel Program Development at 14451 Cedarwood Avenue, Westminster, CA from OpTerra Energy Services

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director Krippner, seconded by Director Cobo, to approve paying OpTerra \$15,000 for the program development program and have staff return with separate bids for each item not completed in-house for Board consideration. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

C. RESOLUTION NO. 2017-09

(Roll Call Vote)

A RESOLUTION NO. 2017-09 OF THE GOVERNING BODY OF THE MIDWAY CITY SANITARY DISTRICT FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director Cobo, seconded by Director Nguyen, to adopt Resolution No. 2017-09, for the election of incumbents Mike Scheafer and David Aranda as Directors to the Special District Risk Management Authority (SDRMA) 2017 Board of Directors. The motion was approved by the following 5-0 roll call vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

D. Discuss and Consider California Special Districts Association (CSDA) 2017 Board Elections, Southern Network, Seat C

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director Rice, seconded by Director Cobo, to support the re-election of Arlene Schafer for the California Special Districts Association (CSDA) 2017 Board of Directors, Southern Network, seat C. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

INFORMATIONAL ITEMS

A. Web Site Activity for the Month of May, 2017 (119,851 Successful Hits)

B. Proposed Agreement between City of Westminster and CR&R to Pick Up Abandoned Items

No action taken. Receive and file.

BOARD CONCERNS/COMMENTS

Director Nguyen stated that he would be on vacation from June 23 through July 10, 2017, and would miss the June 26, 2017 budget meeting and public hearing.

Director Rice stated that she would be attending the Westminster Chamber of Commerce Installation luncheon on Thursday, June 29, 2017.

Director Cobo wished Director Nguyen a safe vacation and stated that he would also be attending the Westminster Chamber of Commerce Installation luncheon on Thursday, June 29, 2017.

Director Rice stated that she would like the District to adopt a Resolution for Barbara Eames, who has worked at the Westminster Chamber of Commerce for many years and will be retiring.

A motion was made by Director Rice, seconded by Director Cobo, to bring a Resolution commending Barbara Eames, onto the agenda for adoption because there is a need for immediate action, and it came to the attention of the Board after the agenda was posted, and in order to present the resolution to her at the Westminster Chamber of Commerce Installation luncheon.

GM Robbins asked General Counsel Eggart if it could be put on the Monday, June 26, 2017 agenda.

General Counsel Eggart stated that it would be better for the Board to direct the General Manager to bring it onto the June 26, 2017 agenda.

President Diep asked Director Rice if she would like to withdraw her motion.

Director Rice stated that she would like to withdraw her motion.

President Diep directed the General Manager to bring a Resolution commending Barbara Eames back to the Board at the Monday, June 26, 2017 meeting.

GM/STAFF CONCERNS/COMMENTS

GM Robbins stated that there would be a luncheon at the District on Wednesday, July 12, 2017 at 12 noon to meet the District's new employee, view the new Vector truck and to present David Hernandez with his Safety Award.

GENERAL COUNSEL CONCERNS/COMMENT

None

CLOSED EXECUTIVE SESSION

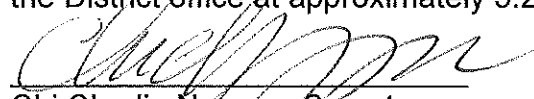
CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

None

ADJOURNMENT

President Diep adjourned the meeting to Monday, June 26, 2017 at 5:00 P.M. at the District office at approximately 5:29 P.M.


Chi Charlie Nguyen, Secretary