

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD AVENUE
WESTMINSTER, CA 92683**

June 6, 2017

CALL TO ORDER

President Diep called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, June 6, 2017 at 5:00 P.M.

BOARD MEMBERS PRESENT:

Al P. Krippner
Margie L. Rice
Chi Charlie Nguyen
Frank A. Cobo
Tyler Diep

OTHERS AT MEETING:

Ken Robbins, General Manager
Robert Housley, Finance/HR Director
James Eggart, General Counsel
Julia Book, Administrative Secretary/Receptionist

PLEDGE AND INVOCATION

Director Cobo led the Pledge of Allegiance. GM Robbins gave the Invocation.

PUBLIC COMMENTS

None

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MAY 16, 2017

A motion was made by Director Cobo, seconded by Director Nguyen, to approve the minutes of the regular meeting of May 16, 2017. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice
 NAYS:
 ABSTAIN:
 ABSENT:

APPROVAL OF THE MINUTES OF THE ADJOURNED REGULAR (BUDGET) MEETING OF MAY 23, 2017

A motion was made by Director Rice, seconded by Director Cobo, to approve the minutes of the adjourned regular meeting of May 23, 2017. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice
 NAYS:
 ABSTAIN:
 ABSENT:

APPROVAL OF EXPENDITURES

A. Demands in the amount of \$ 169,392.50

#	CK #	Date	AMOUNT	VENDOR
1				HANDCUT CHECKS:
2	9130	5/25	211.73	AT&T - Brookhurst Lift Station Service for May 2017
3	9131	5/25	43.00	Cody Ranslem - Reimbursement for 2017 DMV Renewal
4	9132	5/25	71.02	The Gas Company - District Office, Maintenance Shop, & Wash Rack Usage Fees for May 2017
5	9133	6/1	1,076.51	Frontier California - District Office Phones & Lift Stations for May 2017; \$590.18 District Office,
6				\$162.11 Willow Lift, \$162.11 Westminster Lift, \$162.11 Hammon Lift.
7	9134	6/1	3,020.00	SDRMA Delta Dental - Dental Insurance Premium for June 2017
8	9135	6/1	4,253.14	Southern California Edison - District Office \$3,610.73, Brookhurst Lift Station \$80.17, Westminster Lift
9				Station \$0, Willow Lift Station \$165.62, Hammon Lift Station \$396.62.
10	9136	6/1	883.01	The Standard Life Insurance - Life Insurance & AD&D Premium Coverage for June 2017
11	9137	6/1	239.36	Staples Business Advantage - Restock District Office Supplies for May 2017
12	9138	6/1	225.00	Union Bank (NC) - 2017 SafetyFest Registration 05/25/2017 (NC, AG, CR, MJ, RG)
13	9139	6/1	385.60	Vislon Service Plan - Monthly Premium for June 2017
14			10,408.37	HANDCUT CHECKS SUBTOTAL
15				REGULAR CHECKS:
17	9140	6/1	5.35	Nick Castro - Reimbursement for 2017 Waste Expo New Orleans, LA 05/07-05/11/2017
18	9141	6/1	40.00	Kenneth Robbins - Reimbursement for 2017 Waste Expo New Orleans, LA 05/07-05/11/2017
19	9142	6/1	240.00	Asbury Environmental Services - (400) Gallons of Mixed/Used Oil Service
20	9143	6/1	1,426.00	CRC Cloud - Maintenance & Support for June 2017; Move District Email Accounts to Microsoft Cloud
21	9144	6/1	72,094.00	CR Transfer - Tonnage from 05/01/2017 through 05/15/2017
22	9145	6/1	3,350.20	Cummins Cal Pacific - Restock (1) Harness Electrical Kit, (36) Spark Plugs, (2) Breather Housings;
23				Labor and Parts to Repair NG2

24	9146	6/1	1,921.18 Daniels Tire Service - (9) Recops for Restock
25	9147	6/1	989.28 Dlon & Sons, Inc.-Diesel Fuel for Generators at(323/g)District Offices,(40/g)Hammon Lift,(39/g)Westminster
26	9148	6/1	368.40 G & K Services - Uniform Services for May 2017
27	9149	6/1	601.51 Golden Bell Products - (55) Gallons of Super Butyl for Restock
28	9150	6/1	446.86 Hose Man - (3) Hoses for NG5; (90) Towel Canister for Restock
29	9151	6/1	2,005.04 Los Alamitos Napa Auto Parts - Restock (20) Filters, (20) Hose Ends, (50) Fittings; High Test Chain for Shop
30	9152	6/1	760.79 Los Angeles Freightliner - (2) Windows for Restock
31	9153	6/1	1,556.00 Merchants Building Maintenance - Carpet Cleaning, Strip & Seal/Wax Floors for District Offices
32	9154	6/1	1,242.00 Rutan & Tucker - Legal Services for April 2017
33	9155	6/1	195.75 RWC Group - (3) Filters for Restock
34	9156	6/1	1,950.00 Safety Research Consultants - (4) Hour Driver Training 04/29/2017
35	9157	6/1	208.50 Sign Design - (1) Banner with District Logo
36	9158	6/1	250.94 South Coast AQMD - AQMD Fee for July 2016 through June 2017 for Hommon & Westminster
37	9159	6/1	2,133.05 TEC of California - (2) Shocks for NG5; Restock (2) Air Disc Brakes
38			91,784.85 REGULAR CHECKS SUBTOTAL
39			
40			PAYROLL
41	5/23		57,967.71 Payroll - Staff Checks Taxes & Direct Deposits
42	5/23		1,345.00 Payroll - Nationwide Deferred Compensation (100% Paid By Employees)
43	5/23		715.00 Payroll - Nationwide Deferred Compensation (100% Paid By Employees)
44	6/2		6,645.68 Board of Director's Payroll for the Month of May 2017 Check # 15918 - 15919
45	6/2		525.89 Board of Director's Nationwide Deferred Compensation for May 2017 (100% Paid By Directors)
46			67,199.28 PAYROLL SUBTOTAL
47			
48			169,392.50 TOTAL EXPENDITURES (HANDCUT, REGULAR, PAYROLL)
49			
50			BANK TRANSFERS
51	5/24		30,000.00 Transfer Funds from Money Market to Checking Account
52	5/26		175,000.00 Transfer Funds from Money Market to Checking Account
53	5/11		20,572.00 ACH Retirement Payment to CalPERS for May 2017
54	5/11		1,407.94 ACH Retirement Payment to CalPERS for May 2017
55	5/11		2,133.00 ACH Retirement Payment to CalPERS for May 2017
56	5/25		10,286.00 ACH Retirement Payment to CalPERS for May 2017
57	5/25		1,066.50 ACH Retirement Payment to CalPERS for May 2017
58	5/25		703.97 ACH Retirement Payment to CalPERS for May 2017
59	5/25		39,778.44 ACH Board Health Insurance Payment to CalPERS for June 2017
60	5/25		3,195.04 ACH Employee Health Insurance Payment to CalPERS for June 2017

A motion was made by Director Cobo, seconded by Director Rice, to approve the expenditures in the amount of \$ 169,392.50. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

REPORTS

Report of President

President Diep reported that he met with Acting GM Housley on May 31, 2017 to go over the June 6, 2017 agenda.

Report of General Manager

GM Robbins reported that TESCO Controls will reconfigure the District's IP addresses due to Frontier adding a new modem at the Westminster Lift Station.

GM Robbins reported that there was a false alarm with the CNG sensors, causing the Fire Department to respond. RMS was called out to recalibrate the CNG sensors and the District will possibly need to replace two of the sensors.

GM Robbins reported that the truck permits and carbon credits are on hold due to the California Air Resources Board (CARB).

GM Robbins reported that, after some minor changes, the District's new CNG Vactor truck is almost ready and delivery is expected in a few weeks.

GM Robbins reported that the District's new solid waste driver, Dennis Solano, Jr., will start on Wednesday, June 7, 2017. He was one of four applicants.

GM Robbins stated that he and Director Nguyen will be recording a recycling commercial at VNCR on June 7, 2017 at 4:30 P.M.

Report from the Orange County Sanitation (OCSD) Meeting on May 24, 2017

Director Krippner provided handouts of the OCSD Memorandum on February 15, 2017, the OCSD Supplemental Agenda on May 24, 2017, and a screen-print of the OCSD meeting and materials from May 24, 2017, that reflect that Steve Anderson will be inducted into the Honor Walk.

Report from the Franchise Committee Meeting on May 25, 2017

Director Rice reported that the last meeting was informative and the next meeting on Wednesday, June 7, 2017, is on recycling diversion.

CONSENT CALENDAR

None

OLD BUSINESS

None

NEW BUSINESS

A. RESOLUTION NO. 2017-08 OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, APPROVING AMENDED PURCHASING POLICIES AND PROCEDURES

A summary report of Staff's recommendation was provided and considered by the Board. A motion was made by Director Cobo, seconded by Director Krippner, to adopt Resolution No. 2017-08. The motion was approved by the following 5-0 roll call vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

B. Consider Approval of Independent Special Districts of Orange County (ISDOC) Proposed Amendments to Bylaws

A summary report was provided and considered by the Board. A motion was made by Director Cobo, seconded by Director Rice, to approve to support the amendments to ISDOC bylaws. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

C. Discuss and Consider Special District Risk Management Authority (SDRMA) 2017 Board of Director Elections

A summary report was provided and considered by the Board. A motion was made by Director Cobo, seconded by Director Nguyen, to support the incumbents Mike Scheafer and David Aranda. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

D. Consider Approval of Sigler Park Area Clean-up Event on Saturday, August 19, 2017

A summary report of Staff's recommendation was provided and considered by the Board. A motion was made by Director Rice, seconded by Director Cobo, to approve the Sigler Park area clean-up event on Saturday, August 19, 2017. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

E. Discussion and Consideration of Location for the Midway City Sanitary District's 2017 Holiday Event

A summary report of Staff's recommendation was provided and considered by the Board. A motion was made by Director Rice, seconded by Director Cobo, to approve a Saturday luncheon with employee families. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

INFORMATIONAL ITEMS

A. Midway Community Clean-up Event – Saturday, June 10, 2017

B. Memo from John Chiang, California State Treasurer – Laif Deposits Are Not Borrowable

C. Westminster Chamber of Commerce Annual Meeting, Board Installation and Awards Luncheon Thursday, June 29, 2017 from 12 Noon – 1:30PM

No action taken. Receive and file.

BOARD CONCERNS/COMMENTS

Director Cobo welcomed back GM Robbins and thanked Finance/HR Director Housley and General Counsel James Eggart for a job well done while he was out on vacation.

Director Rice expressed that Staff did a great job while GM Robbins was on vacation.

GM/STAFF CONCERNS/COMMENTS

GM Robbins gave thanks to Staff for a job well done while he was on vacation.

GM Robbins assured the Board that MCSD will have a table set up at the Clean-up event, starting at 8:00 A.M. Saturday, June 10, 2017.

GENERAL COUNSEL CONCERNS/COMMENTS

None

CLOSED SESSION

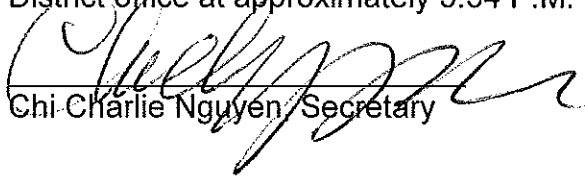
CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

None

ADJOURNMENT

President Diep adjourned the meeting to Tuesday, June 20, 2017 at 5:00 P.M. at the District office at approximately 5:34 P.M.


Chi Charlie Nguyen, Secretary