

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD AVENUE
WESTMINSTER, CA 92683**

April 18, 2017

CALL TO ORDER

President Diep called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, April 18, 2017 at 5:00 P.M.

BOARD MEMBERS PRESENT:

Al P. Krippner
Margie L. Rice
Charlie Nguyen
Frank A. Cobo
Tyler Diep

OTHERS AT MEETING:

Ken Robbins, General Manager
Robert Housley, Finance/HR Director
James Eggart, General Counsel
Danielle Gerardo, Board Secretary
Joseph Larsen, Labor Counsel (arrived @ 5:21 P.M.)
Anita Rice, Resident

PLEDGE AND INVOCATION

GM Robbins led the Pledge of Allegiance. Director Nguyen gave the Invocation.

PUBLIC COMMENTS

None

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF APRIL 4, 2017

A motion was made by Director Krippner, seconded by Director Nguyen, to approve the minutes of the regular meeting of April 4, 2017. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF APRIL 11, 2017

A motion was made by Director Rice, seconded by Director Cobo, to approve the minutes of the special meeting of April 11, 2017. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF APRIL 12, 2017

A motion was made by Director Nguyen, seconded by Director Rice, to approve the minutes of the special meeting of April 12, 2017. The motion was approved by the following 4-0-1 vote:

AYES: Cobo, Krippner, Nguyen and Rice

NAYS:

ABSTAIN: Diep

ABSENT:

APPROVAL OF EXPENDITURES

A. Demands in the amount of \$ 228,071.16

#	CK #	Date	AMOUNT	VENDOR
1				HANDCUT CHECKS:
2	9049	4/4	43.00	Alejandro Gonzalez - Reimbursement for DMV Renewal for 2017
3	9050	4/4	311.70	AT&T Mobility - Service for March 2017; (KR) 714-310-2313, (NC) 714-310-8653, (DGr) 714-325-3606,
4				Sewer 714-310-8654, Emergency 714-310-9004.
5	9051	4/4	1,196.19	Chevron & Texaco Bus. Card Svcs. - Gasoline Purchases for March 2017
6	9052	4/4	123.98	DirecTV - Service for April 2017

7	9053	4/11	249.00	Westminster Chamber of Commerce - Annual Dues for 12/01/2016 through 12/01/2017
8	9054	4/11	13.85	City of Westminster - Water Usage for Hammon Lift Station 02/08/2017 to 04/04/2017
9	9055	4/11	4,417.42	The Gas Company - CNG Fuel for March 2017
10	9056	4/11	1,286.44	Verizon Business - Internet Connection for April 2017
11			7,441.58	HANDCUT CHECKS SUBTOTAL
12				
13				REGULAR CHECKS:
14	9057	4/11	240.00	Asbury Environmental Services - Pick-Up (400) Gallons Used/Mixed Oils
15	9058	4/11	2,052.81	Bodyworks - Restock (12) Tubes, (10) Grip Belts, (1) RR Hose Tray Kit
16	9059	4/11	87,402.22	CR Transfer - Tonnage from 03/16/2017 through 03/31/2017
17	9060	4/11	2,437.92	Daniels Tire Service - (12) Recaps for Restock
18	9061	4/11	8,525.00	ECIS- FOG Inspections for March 2017
19	9062	4/11	525.00	Frog Environmental - 2016-2017 Storm Water Payment #4
20	9063	4/11	245.60	G & K Services - Uniform Services for March & April 2017
21	9064	4/11	16.00	Golden Trophy & Awards - (2) Engravings for District Plaque
22	9065	4/11	20.88	Hillco Fastener Warehouse - Restock (10) Locknuts, (10) Screws
23	9066	4/11	222.34	Hose Man - (2) Hoses for NG5
24	9067	4/11	1,663.13	Huntington Beach Ford - Labor & Parts to Repair S1
25	9068	4/11	6,275.72	Jaycox - 25' Hose Unit for CNG Station
26	9069	4/11	2,128.21	Los Alamitos Napa Auto - Restock (4) Hose Ends, (4) Brake Drums, (4) Brake Shoes, (2) Brake Hardware;
27				(1) Air Filter for M64; (1) ABS Air Valve for NG9
28	9070	4/11	404.91	Los Angeles Freightliner - Restock (1) Right Window for NG Fleet
29	9071	4/11	8,388.50	Orange County Sanitation District - Permit Fees for March 2017 (MCSO 5% = \$441.50)
30	9072	4/11	22,429.89	Otto Environmental Systems - (456) 95-Gallon Blue Containers for Restock
31	9073	4/11	690.00	Rutan & Tucker - Legal Services for March 2017
32	9074	4/11	1,086.36	RWC Group - (8) Washers, (2) Brake Chambers for Restock
33	9075	4/11	958.42	South Coast AQMD - AQMD Fee for FY 2016-2017 for District Diesel Generators
34	9076	4/11	352.68	Staples Business Advantage - Annual Membership for 2017 & (2) Flags for Restock
35	9077	4/11	1,676.00	State Water Resources Control Board - Annual Permit Fee for 04/01/2017-03/31/2018
36	9078	4/11	3,002.31	TEC of California - Labor and Parts to Repair Radiator for NG5
37	9079	4/11	1,265.50	Trillium USA Company, LLC - Service to CNG Station
38	9080	4/11	15.00	Underground Service Alert - (10) New Tickets for March 2017
39	9081	4/11	441.00	Wespac Security Services - Burglar, Fire, & Gas Alarm Services for January through March 2017
40			152,465.40	REGULAR CHECKS SUBTOTAL
41				
42				PAYROLL
43	4/7		7,018.04	Board of Director's Payroll for the Month of March 2017 Check # 15907-15908
44	4/7		546.12	Board of Director's Nationwide Deferred Compensation for March 2017 (100% Paid By Directors)
45	4/11		58,265.02	Payroll - Staff Checks Taxes & Direct Deposits
46	4/11		715.00	Payroll - Nationwide Deferred Compensation (100% Paid By Employees)
47	4/11		1,420.00	Payroll - Nationwide Deferred Compensation (100% Paid By Employees)
48			67,964.18	PAYROLL SUBTOTAL
49				
50			228,071.16	TOTAL EXPENDITURES (HANDCUT, REGULAR, PAYROLL)
51				
52				BANK TRANSFERS
53	4/5		6,101.47	ACH Retirement Payment to CalPERS for March 2017
54	4/5		703.97	ACH Retirement Payment to CalPERS for March 2017
55	4/5		1,066.50	ACH Retirement Payment to CalPERS for March 2017

A motion was made by Director Cobo, seconded by Director Rice, to approve the expenditures in the amount of \$ 228,071.16. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

REPORTS

Report of President

None

Report of General Manager

GM Robbins reported that, with regard to the curbside organic recycling, he was able to run the solid waste crew for a few days last week and confirmed that there is going to be no room for a third cart on the streets of Midway City and Westminster. He spoke with the waste hauler and the District has an option within the current agreement that will allow the District to do organics/green waste recycling through the District's black can. He stated that he feels that is the best option due to the density of the District, and that Costa Mesa and Stanton also only have a 2 cart system. GM Robbins stated that he will not apply for the grant from Orange County Waste and Recycling due to this information. CR&R has a dirty MRF where they can run everything through a trammel system in order to pull out recyclables.

GM Robbins reported that the City of Westminster contacted CR&R regarding picking up abandoned items.

GM Robbins reported that he and Finance/HR Director Housley met with OpTerra again on April 10, 2017 and will bring the revised estimate to the next regular Board meeting. He also reported that District staff determined that it would be more cost effective for the District to replace some of the existing lighting with LED lighting itself, rather than through OpTerra, so staff has started doing it in-house.

Report from the Orange County Sanitation (OCSD) Meeting on April 12, 2017

None

Report from the City of Westminster Spring Festival on April 8, 2017

Directors Rice, Cobo, and Nguyen attended the City of Westminster's Spring Festival along with GM Robbins and stated that they got a lot of compliments from residents on the services received by the District.

CONSENT CALENDAR

A. Approve and file the Treasurer's Investment Report for March 2017

A motion was made by Director Rice, seconded by Director Nguyen, to approve the Consent Calendar. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

OLD BUSINESS

None

NEW BUSINESS

A. Consider Request of Fleet Maintenance Lead Worker Juan Salce to Receive 80 Hours of Vacation Pay in Lieu of Time Off

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director Cobo, seconded by Director Nguyen, to approve the staff recommendation to approve the request of fleet maintenance lead worker Juan Salce to receive 80 hours of vacation pay in lieu of time off. The motion was approved by the following 5-0- vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice

NAYS:

ABSTAIN:

ABSENT:

B. Sewer System Master Plan (SSMP) Update

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director Krippner, seconded by Director Rice, to approve the staff recommendation to receive and file the District's updated Sewer System Master Plan. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice
NAYS:
ABSTAIN:
ABSENT:

C. Consider Approval to Add One (1) New Solid Waste Driver to the 2017/2018 MCSD Budget

A report of a summary of Staff's recommendation was provided and considered by the Board.

Director Krippner stated that he would prefer hiring temporary workers instead of full time.

GM Robbins responded that after a period of time, temporary workers are eligible for PERS.

A motion was made by Director Cobo, seconded by Director Rice, to approve the staff recommendation to approve adding one new solid waste driver to the 2017-2018 Midway City Sanitary District budget. The motion was approved by the following 4-1 vote:

AYES: Cobo, Diep, Nguyen and Rice
NAYS: Krippner
ABSTAIN:
ABSENT:

D. Consider Sponsorship of the City of Westminster's 2017 Summer Concerts in the Park Series

A report of a summary of Staff's recommendation was provided and considered by the Board. A motion was made by Director Rice, seconded by Director Cobo, to approve sponsorship of the City of Westminster's 2017 Summer Concerts in the Park Series at the \$1,400 level. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Nguyen and Rice
NAYS:
ABSTAIN:
ABSENT:

INFORMATIONAL ITEMS

- A. Web Site Activity for the Month of March 2017 (85,965 Successful Hits)
- B. Westminster Mayor's Prayer Breakfast, Thursday, May 4, 2017
- C. Orange County Water Summit, Friday, June 16, 2017

No action taken. Receive and file.

BOARD CONCERNS/COMMENTS

Director Nguyen stated that, going back to new business item to hire one new driver, he suggested an announcement for the position on the public Vietnamese radio station.

GM/STAFF CONCERNS/COMMENTS

GM Robbins reminded the Board of the Administrative Professionals Day luncheon on Wednesday, April 26, 2017 at the Outback Steak House at 11:30 A.M.

GM Robbins stated that the District had purchased a table for the City of Westminster's Mayor's Prayer Breakfast on Thursday, May 4, 2017 at 7 A.M.

GENERAL COUNSEL CONCERNS/COMMENT

None

General Counsel Eggart convened the meeting to executive session at 5:34 P.M. to confer with its designated labor negotiators pursuant to Government Code 54957.6 in reference to negotiations with the American Federation of State, County and Municipal Employees Local 1734-01, and the District's labor negotiators are identified in item 14A of the agenda.

CLOSED EXECUTIVE SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

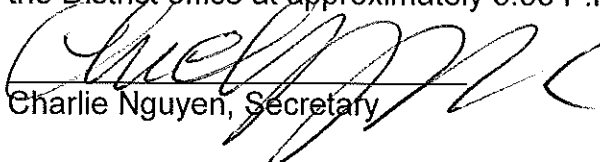
A. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Agency Designated Representatives: General Manager Robbins, Finance Director Housley and Labor Counsel Joseph Larsen, Employee Organization: American Federation of State, County, and Municipal Employees, LOCAL 1734-01

President Diep reconvened the meeting at 5:53 P.M.

General Counsel Eggart stated that the Board met in executive session to confer with its designated labor negotiators pursuant to Government Code 54957.6 in reference to the employee organizations listed on 14A of the agenda, and that the Board took no reportable action in the executive session.

ADJOURNMENT

President Diep adjourned the meeting to Tuesday, April 25, 2017 at 5:00 P.M. at the District office at approximately 5:53 P.M.


Charlie Nguyen, Secretary