

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE MIDWAY CITY  
SANITARY DISTRICT OF ORANGE COUNTY  
14451 CEDARWOOD AVENUE  
WESTMINSTER, CA 92683**

**January 3, 2017**

**CALL TO ORDER**

President Diep called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, January 3, 2017 at 5:00 P.M.

**BOARD MEMBERS PRESENT:**

Al P. Krippner  
Margie L. Rice  
Charlie Nguyen (absent)  
Frank A. Cobo  
Tyler Diep

**OTHERS AT MEETING:**

Ken Robbins, General Manager  
Robert Housley, Finance/HR Director  
James Eggart, General Counsel  
Danielle Gerardo, Board Secretary

**PLEDGE AND INVOCATION**

Director Cobo led the Pledge of Allegiance. GM Robbins gave the Invocation.

**PUBLIC COMMENTS**

None

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF DECEMBER 20,  
2016**

A motion was made by Director Rice, seconded by Director Cobo, to approve the minutes of the regular meeting of December 20, 2016. The motion was approved by the following 4-0 vote:

AYES: Cobo, Diep, Krippner, and Rice  
 NAYS:  
 ABSTAIN:  
 ABSENT: Nguyen

**APPROVAL OF EXPENDITURES**

**A. Demands in the amount of \$ 196,719.47**

#	CK #	Date	AMOUNT	VENDOR
1				<b>HANDCUT CHECKS:</b>
2	8834	12/22	211.65	AT&T - Brookhurst Lift Station Service for December 2016
3	8835	12/22	12,046.23	CalPERS Retirement - Retirement Contributions for December 2016
4	8836	12/22	42,890.14	CalPERS Health Premium - Healthcare Premium for January 2017
5	8837	12/22	13.85	City of Westminster - Water Usage for Hammon Lift Station 10/19-12/13/2016
6	8838	12/22	40.00	City of Westminster - Hydrant Meter Water Usage for December 2016
7	8839	12/22	15.00	County of Orange Auditor-Controller - (1) Parcel Correction
8	8840	12/22	306.39	Pitney Bowes - Lease Payment for Postage Machine January 2017 through March 2017
9	8841	12/22	2,871.92	SDRMA Delta Dental - Dental Insurance Premium for November 2016
10	8842	12/28	1,041.40	Frontier California - District Office Phones & Lift Stations for December 2016; \$561.10 District Office, \$160.10 Willow Lift, \$160.10 Westminster Lift, \$160.10 Hammon Lift.
11				
12	8843	12/28	6,488.95	Southern California Edison - District Office \$5,527.49, Brookhurst Lift Station \$88.90, Westminster Lift Station \$411.02, Willow Lift Station \$112.61, Hammon Lift Station \$348.93.
13				
14	8844	12/28	863.97	The Standard Life Insurance - Life Insurance & AD&D Premium Coverage for January 2017
15	8845	12/28	800.56	Union Bank (NC) - Restock District Kitchen & Bathroom Supplies for December 2016; (2) Wrenches for Shop; (6) Outlet Surge Protectors for District Offices; (3) U-Bolts for M64; (18) Water Jugs for Drivers.
16				
17	8846	12/28	385.60	Vision Service Plan - Monthly Premium for January 2017
18			67,975.66	<b>HANDCUT CHECKS SUBTOTAL</b>
19				
20				<b>REGULAR CHECKS:</b>
21	8847	1/1	34.40	Advanced Gas Products - (7.8) Gallons Liquefied Propane for Restock
22	8848	1/1	64,783.42	CR Transfer- Tonnage from 12/01/2016 through 12/15/2016
23	8849	1/1	1,325.24	Daniel's Tire Service - Restock (6) Recaps; (12) Valve Stems
24	8850	1/1	285.26	G & K Services - Uniform Services for December 2016
25	8851	1/1	65.52	Golden Trophy & Promotions - (2) Plates with Engraving for District Plaques
26	8852	1/1	35.54	Hose Man - (10) Male Swivel Elbows for Restock
27	8853	1/1	87.89	Los Alamitos Napa Auto Parts - (2) Liquid Metal Polish & (50) Feet Heat Hosing for Restock
28	8854	1/1	210.00	NexCut - On-Site Shredding of District Documents
29	8855	1/1	132.84	Plumbers Depot - (2) Ball Valves for M64
30	8856	1/1	2,975.00	Safety Research Consultants, Inc. - DMV Commercial Driver's License Class B Training
31			69,935.11	<b>REGULAR CHECKS SUBTOTAL</b>
32				

32			
33			<b>PAYROLL</b>
34	12/18	56,723.70	Payroll - Staff Checks Taxes & Direct Deposits
35	12/20	1,370.00	Payroll - Nationwide Deferred Compensation (100% Paid By Employees)
36	12/20	715.00	Payroll - Nationwide Deferred Compensation (100% Paid By Employees)
37		<b>58,808.70</b>	<b>PAYROLL SUBTOTAL</b>
38			
39		<b>196,719.47</b>	<b>TOTAL EXPENDITURES (HANDCUT, REGULAR, PAYROLL)</b>
40			
41			<b>BANK TRANSFERS</b>
42	12/28	2,520,000.00	Transfer Funds from Money Market to Checking Account
43	12/28	2,000,000.00	Transfer Funds from Checking Account to LAIF

A motion was made by Director Cobo, seconded by Director Rice, to approve the expenditures in the amount of \$ 196,719.47. The motion was approved by the following 4-0 vote:

AYES: Cobo, Diep, Krippner, and Rice

NAYS:

ABSTAIN:

ABSENT: Nguyen

## REPORTS

### Report of President

President Diep stated that the Board appointed him and Director Cobo to an Ad Hoc Committee for outreach to encourage recycling within the District and that they had met a few months ago in order to come up with a plan. President Diep stated that he took the liberty of scheduling two dates (Tuesday, January 10, 2017 at 4:15 P.M. and Wednesday, January 11, 2017 at 4:15 P.M.) to go on Vietnamese language radio to record an interview on the subject to be broadcast. He encouraged the Directors to go two at a time on whichever day was more convenient.

President Diep reported that he met with GM Robbins to go over the January 3, 2017 agenda on Tuesday, December 27, 2016.

### Report of General Manager

GM Robbins reported that the District has been receiving a lot of phone calls regarding the Christmas tree program and that next year the District would pick up Christmas trees the first two weeks in January instead of the two weeks following Christmas.

GM Robbins reported that he included 2016 yearly totals in his latest weekly newsletter to the Directors. The total number of bulky items picked up in 2016 was 8,655 (a little over 300 tons) and just over \$15,000 in tonnage fees.

GM Robbins stated that the District would soon be negotiating the 4<sup>th</sup> amendment of the franchise agreement. A few of the potential changes to the agreement are removing Rainbow, bringing in organics and working with the City of Westminster on abandoned items.

**Report from the Orange County Sanitation (OCSD) Meeting on December 21, 2016**

None

**CONSENT CALENDAR**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

A. RESOLUTION NO. 2017-01

*(Roll Call Vote)*

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, APPROVING BOARD OF DIRECTOR AND STAFF ATTENDANCE AT SPECIFIED CONFERENCES, MEETINGS AND EVENTS

A motion was made by Director Cobo, seconded by Director Krippner, to adopt Resolution No. 2017-01. The motion was approved by the following 4-0 roll call vote:

AYES: Cobo, Diep, Krippner, and Rice

NAYS:

ABSTAIN:

ABSENT: Nguyen

**B. Discuss and Consider the District's Participation in the City of Westminster's Annual TET Parade Scheduled for Saturday, February 4, 2017**

A motion was made by Director Rice, seconded by Director Cobo, to approve participation in the City of Westminster's TET Parade on Saturday, February 4, 2017 and give GM Robbins permission to negotiate a favorable placement in the parade lineup. The motion was approved by the following 4-0 vote:

AYES: Cobo, Diep, Krippner, and Rice

NAYS:

ABSTAIN:

ABSENT: Nguyen

**INFORMATIONAL ITEMS**

None

**BOARD CONCERNS/COMMENTS**

Director Cobo wished everyone a Happy New Year.

Director Rice wished everyone a Happy New Year and stated that she is looking forward to the District receiving the District of Distinction award from the Special Districts Leadership Academy in 2017.

**GM/STAFF CONCERNS/COMMENTS**

GM Robbins stated that he would begin the carpool pick up at 9:30 A.M. on Wednesday, January 18, 2017 for departure to the California Association of Sanitation Agencies (CASA) conference in Palm Springs.

GM Robbins wished Director Rice a Happy Birthday.

**GENERAL COUNSEL CONCERNS/COMMENT**

None

## CLOSED SESSION

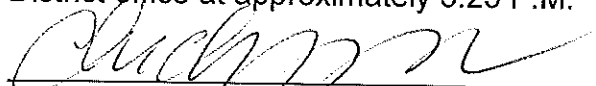
**CLOSED SESSION:** During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

None

## ADJOURNMENT

President Diep adjourned the meeting to Tuesday, January 17, 2017 at 5:00 P.M. at the District office at approximately 5:25 P.M.

  
Charlie Nguyen, Secretary