

**MINUTES OF THE ADJOURNED REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD AVENUE
WESTMINSTER, CA 92683**

June 2, 2016

CALL TO ORDER

President Rice called the adjourned regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Thursday, June 2, 2016 at 5:00 P.M.

BOARD MEMBERS PRESENT:

Al P. Krippner
Joy L. Neugebauer
Tyler Diep
Frank A. Cobo
Margie L. Rice

OTHERS AT MEETING:

Robert Housley, Finance/HR Director/Acting GM
James Eggart, General Counsel
Danielle Gerardo, Board Secretary
Michelle Clark, Rainbow Environmental Services
Jeff Snow, Rainbow Environmental Services

PLEDGE AND INVOCATION

General Counsel James Eggart led the Pledge of Allegiance. Director Neugebauer gave the Invocation.

PUBLIC COMMENTS

None

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MAY 17, 2016

A motion was made by Director Diep, seconded by Director Cobo, to approve the minutes of the regular meeting of May 17, 2016, with the addition of the word "privately" added after "she asked Ms. Raileanu". The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Neugebauer and Rice
 NAYS:
 ABSTAIN:
 ABSENT:

Director Diep requested that an item be added to the next agenda to address the way the minutes are reported for routine activities and events.

APPROVAL OF EXPENDITURES

A. Demands in the amount of \$ 128,046.35

#	CK #	Date	AMOUNT	VENDOR
1				HANDCUT CHECKS:
2	8405	5/20	202.57	AT&T - Brookhurst Lift Station Service for May 2016
3	8406	5/20	43,467.96	CalPERS Health Premium - Healthcare Premium for May 2016
4	8407	5/20	41.43	The Gas Company - District Office, Maintenance Shop, & Wash Rack Usage Fees for May 2016
5	8408	5/20	11,152.35	CalPERS Retirement - Retirement Contributions for May 2016
6	8409	5/25	40.00	City of Westminster - Hydrant Meter Water Usage for April 2016
7	8410	5/25	2,917.33	RWC Group - Mirror for NG6; A/C Repairs for NG1; (2) Slack & Brake Adjustments for NG1
8	8411	5/25	332.67	First Bankcard (NC) - Restock District Kitchen Supplies for May 2016
9			58,154.31	HANDCUT CHECKS SUBTOTAL
10				REGULAR CHECKS:
11				
12	8412	6/1	250.00	Cobo, Frank - Per Diem for Waste Expo Las Vegas, NV 06/05-06/09/2016
13	8413	6/1	250.00	Neugebauer, Joy - Per Diem for Waste Expo Las Vegas, NV 06/05-06/09/2016
14	8414	6/1	250.00	Castro, Nick - Per Diem for Waste Expo Las Vegas, NV 06/05-06/09/2016
15	8415	6/1	153.60	Neugebauer, Joy - Health Insurance Reimbursement for May 2016
16	8416	6/1	104.90	Rice, Margie - Health Insurance Reimbursement for May 2016
17	8417	6/1	64.17	Advanced Gas Products - Restock (15.7) Gallons of Liquefied Propane
18	8418	6/1	940.00	Clean Diesel Specialist So Cal - Annual D.P.F. Filter Cleaning for M63 & M64
19	8419	6/1	95.00	Environmental Outsource - Forklift Operator Safety Training (RM)
20	8420	6/1	298.76	G & K Services - Uniform Services for May 2016
21	8421	6/1	172.67	Grainger - (2) Open Ended Wrenches for Shop
22	8422	6/1	2,398.25	Huntington Beach Ford - Labor & Parts for Radiator, Thermostat, A/C, Shifter, Steering Leak Repairs for T9
23	8423	6/1	217.94	Los Alamitos Napa Auto Parts - (14) Couplers, (14) Adapters, (1) Battery for Restock
24	8424	6/1	738.00	Memorial Care Medical Group - Preventative Services
25	8425	6/1	102.59	Plumber's Depot - (2) Toggle Switches for M63 & M64
26	8426	6/1	335.74	PSI - Repair Steamer at Wash Rack
27	8427	6/1	245.06	South Coast AQMD - AQMD Fee for FY 2015-2016 for Hammon & Westminster Lift Stations
28	8428	6/1	75.00	TM Services Company - Fire Extinguisher Training & Set-Up
29			6,691.68	REGULAR CHECKS SUBTOTAL
30				

30			
31		PAYROLL	
32	5/24	55,816.03	Payroll - Staff Checks Taxes & Direct Deposits
33	5/24	1,345.00	Payroll - Nationwide Deferred Compensation (100% Paid By Employees)
34	5/24	640.00	Payroll - Nationwide Deferred Compensation (100% Paid By Employees)
35	5/27	4,987.30	Board of Director's Payroll for the Month of May 2016 Check # 15851 - 15854
36	5/27	412.03	Board of Director's Nationwide Deferred Compensation for May 2016 (100% Paid By Directors)
37		63,200.36	PAYROLL SUBTOTAL
38			
39		128,046.35	TOTAL EXPENDITURES (HANDCUT, REGULAR, PAYROLL)
40			

A motion was made by Director Krippner, seconded by Director Neugebauer, to approve the expenditures in the amount of \$ 128,046.35. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Neugebauer and Rice

NAYS:

ABSTAIN:

ABSENT:

REPORTS

Report of President

President Rice stated that she suggested General Manager Kenneth Robbins for the California Special Districts Association (CSDA) 2016 General Manager of the Year Award, had it put on the February 2, 2016 agenda and the Board approved it. She had a nomination letter written and asked the Board to read it and provide input and/or approval of it in order to send it in by the July 22, 2016 deadline.

Report of Finance/HR Director/Acting General Manager

Finance/HR Director and Acting GM Housley reported that GM Robbins and his family were enjoying their vacation and had been sending updates, pictures and historical information.

Finance/HR Director and Acting GM Housley reported that the water leak on Hazard had been very efficiently repaired by the City of Westminster Public Works Department.

Director Neugebauer asked if it had anything to do with the water line being moved from the south to the north at the request of the City a few years ago.

Finance/HR Director and Acting GM Housley stated that he did not know, but that GM Robbins would know more about that, and he would inquire about it upon his return.

Finance/HR Director and Acting GM Housley reported that the Charleville cleanup that the Board had approved was taking place on Saturday, June 4, 2016 beginning at 8 A.M. and the Midway City Community Cleanup Event was the following Saturday, June 11 at 8 A.M.

Finance/HR Director and Acting GM Housley reported that the two Notices of Public Hearing for the adoption of the annual budget had been sent to the Westminster Herald and would be published for two consecutive weeks on Thursday, June 9 and 16, 2016.

Finance/HR Director and Acting GM Housley reminded Director Krippner that he was to attend the Orange County Sanitation District meeting on Wednesday, June 8, 2016 as the Alternate Director in Director Neugebauer's place because she would be at the Waste Expo in Las Vegas.

Finance/HR Director and Acting GM Housley stated that GM Robbins would begin picking up Directors at 5 P.M. on Sunday, June 5, 2016 in order for departure to the Waste Expo in Las Vegas, Nevada.

Report from the Orange County Water Summit on Friday, May 20, 2016

Director Krippner reported that the Orange County Water Summit was very informative and he shared the program for the event with the rest of the Board. He stated that there was discussion about El Nino and La Nina and that Barbara Boxer spoke in favor of desalination in California.

Report from the Orange County Sanitation District (OCSD) Meeting on May 25, 2016

Director Neugebauer reported that Orange County Sanitation District added three new names to the Honor Walk – Troy Edgar, Blake Anderson and Mary Sue Thompson.

Director Neugebauer stated that the nominations for Chair and Vice Chair for next year took place and both seats were nominated and reelected for another year – John Nielsen for Chair and Greg Seabourn for Vice Chair. A new Environmental Review Department was formed and 26 OCSD year employee, Jim Colburn, was named department head.

Director Neugebauer stated that she let the Board Clerk at OCSD know that she would not be able to attend the Administrative Committee meeting on June 8, 2016 and to send the agenda to Alternate OCSD Representative Director Krippner in her place.

Earth Day Presentation from Rainbow Environmental Services/CR&R to Lexus of Westminster and ABC Market

Jeff Snow of Rainbow Environmental Services stated that representatives from Lexus of Westminster and ABC Market were not available to come to today's meeting and asked for the Board's consideration to be flexible in order to present the awards to the two businesses at another meeting.

Jeff Snow reported that today, June 2, 2016, in Austin, Texas, the U. S. Zero Waste Business Council was conducting their annual conference. Dr. Eric Handler, who is the top public health official in Orange County, and the founder of Waste Not OC, presented to a group that included government officials and environmental leaders from all over the world. The Midway City Sanitary District was featured at the event for being the first district to adopt the Waste Not OC model and for its participation in the Waste Not OC Coalition, which is a public-private partnership to reduce hunger and food waste by facilitating the donation of wholesome surplus food.

Michelle Clark stated that the Earth Day presentation to Lexus of Westminster and ABC Market would be rescheduled and that she would be meeting with ABC Market on Monday, June 6, 2016 to offer them the Waste Not OC solution.

CONSENT CALENDAR

A. Approve Attendance to the California Association of Sanitation Agencies (CASA) 61st Annual Conference in Monterey, CA – August 10-12, 2016

B. Approve Attendance to the Westminster Chamber of Commerce Annual Installation and Awards Luncheon on Thursday, June 23, 2016

A motion was made by Director Diep, seconded by Director Cobo, to approve the Consent Calendar. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Neugebauer and Rice

NAYS:

ABSTAIN:

ABSENT:

OLD BUSINESS

None

NEW BUSINESS

A. Consider Participation in the Orange County Waste and Recycling Midway Community Cleanup, E-Waste and Paper Shred Event on Saturday, June 11, 2016

A motion was made by Director Diep, seconded by Director Cobo, to participate and support the event by putting it on the District's website. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Neugebauer and Rice

NAYS:

ABSTAIN:

ABSENT:

B. Consider Scheduling a Date for a Meeting in July for a Solar Panel Presentation

A motion was made by Director Neugebauer, seconded by Director Cobo, to continue this item to the next regular meeting. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Neugebauer and Rice

NAYS:

ABSTAIN:

ABSENT:

C. Consider Approval of a Lump Sum Payment to CalPERS to Prepay the 2016-2017 Employers Contributions for Employee Retirement Benefits

A motion was made by Director Diep, seconded by Director Krippner, to elect to prepay all three tiers of the 2016-2017 Employers Contributions for Employee Retirement Benefits to CalPERS. The motion was approved by the following 5-0 vote:

AYES: Cobo, Diep, Krippner, Neugebauer and Rice

NAYS:

ABSTAIN:

ABSENT:

INFORMATIONAL ITEMS

None

BOARD CONCERNS/COMMENTS

Director Cobo stated that the next scheduled budget meeting on June 14, 2016 was on Flag Day.

Director Neugebauer stated that the District should provide the cardboard waste containers for the Midway City Community Cleanup Event.

GM/STAFF CONCERNS/COMMENTS

Finance/HR Director and Acting GM Housley stated that Michelle Clark of Rainbow Environment Services had confirmed that the bins for the Orange County Waste and Recycling Midway City Community Cleanup, E-Waste and Paper Shred Event were being paid for in full by a grant and were not asking for any donations.

Finance/HR Director and Acting GM Housley stated that he would be out of the office on Friday, June 3, 2016 and Director of Operations/Safety Nick Castro would be in charge.

GENERAL COUNSEL CONCERNS/COMMENTS

General Counsel Eggart stated that the Board approved providing curbside service to the Mission Del Amo Mobile Home Park a few meetings ago and that he was asked to look at the District's existing ordinances to make sure that the District was authorized to do so. Ordinance #44 authorizes the District to allow for curbside service at mobile home parks, defines multi-family residential units to include mobile home parks and expressly authorizes the District to provide service to them. Mission Del Amo is defined as a multi-family parcel and not a commercial property. He stated that he would follow up with GM Robbins and make sure that the franchisees were made aware as well.

CLOSED SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

None

ADJOURNMENT

President Rice adjourned the meeting to Tuesday, June 14, 2016 at 5 P.M. the District office at approximately 5:51P.M.



Frank Cobo, Secretary