

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD AVENUE
WESTMINSTER, CA 92683**

January 20, 2015

CALL TO ORDER

President Cobo called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, January 20, 2015 at 5:01 P.M.

BOARD MEMBERS PRESENT:

Al P. Krippner
Joy L. Neugebauer
Tyler Diep (absent)
Margie L. Rice
Frank Cobo

OTHERS AT MEETING:

Ken Robbins, General Manager
Robert Housley, Finance/HR Director
Tom Nixon, General Counsel
Danielle Gerardo, Board Secretary

PLEDGE AND INVOCATION

Director Rice led the Pledge of Allegiance. Director Neugebauer gave the Invocation.

PUBLIC COMMENTS

None

APPROVAL OF THE MINUTES OF THE MEETING OF JANUARY 6, 2015

A motion was made by Director Rice, seconded by Director Neugebauer to approve the amended minutes of the meeting of January 6, 2015. The motion was approved by the following 4-0 vote:

AYES: Cobo, Krippner, Neugebauer, Rice

NAYS:

ABSTAIN:

ABSENT: Diep

APPROVAL OF EXPENDITURES

A. Demands in the amount of \$ 918,193.37

#	CK #	Date	AMOUNT	VENDOR
1				HANDCUT CHECKS:
2	7351	1/1	284.05	Pitney Bowes - Lease Payment for Postage Machine January 2015 through April 2015
3	7352	1/1	865.86	The Standard Life Insurance - Premium Coverage for January 2015
4	7353	1/1	347.77	First Bankcard (NC) - Restock District Kitchen Supplies
5	7354	1/1	3,601.02	US Bank-(KR \$2545.81) HiltonCASA Winter Conf.1/21-1/23/15(KR,RH,MR,FC,JN,AK);Sewer System
6				Map Books for Sewer Crew; Refreshment for Reorganization Meeting 12/5/14; Gift Bags, Holiday
7				Decorations, Holiday Flowers; Picture Frames for District; CWEA Membership & Renewal; Warcom
8				Monthly Service DEC-2014.(Dge \$107.56)Board Mtg Refreshments 12/2, 12/9, 12/16.(DGr \$59.39)
9				A/C Service for M64; Credit Home Depot Return. (NC \$437.03) Holiday Candy; PTO Switch for M64;
10				Replacement Key S1, Cut & Program Key S1; 5 Oil Filters & Drain Washers for M2 & Restock;
11				Restock Gloves,Glasses;Restock 10 Fuses.(RH \$798.69)Remington Monthly DEC-2014(No OCT-NOV);
12				CSMFO Conf Registration Feb-2014 (RH);City of Westminster Water-Maint.Shop-10/1-11/25/2014;
13				City of Westminster Water-District Office-10/1-11/25/2014;City of Westminster Water-Wash Rack -
14				10/1-11/25/2014;OCRegister DEC-2014;Operating Budget Award Submission for CSMFO-2014
15	7355	1/1	1,029.19	Verizon California - District Office Phones & Lift Stations for December 2014; \$562.87 District Office,
16				\$155.44 Willow Lift, \$155.44 Westminster Lift, \$155.44 Hammon Lift.
17	7356	1/1	394.42	Vision Service Plan - Monthly Premium for January 2015
18	7357	1/5	1,276.70	Juan Salce - 40 Hours Vacation Buyback
19	7358	1/8	334.11	AT&T Mobility -Service for December 2014;(KR)714-310-2313,(NC)714-310-8653,(DGr)714-325-3606,
20				Sewer 714-310-8654, Emergency 714-310-9004.
21	7359	1/8	232.48	Chevron & Texaco Bus. Card Svcs. - Gasoline Purchases for December 2014
22	7360	1/8	105.98	DirectTV - Service for January 2015
23	7361	1/9	637.00	CalPERS Health Premium - Healthcare Premium for January 2015
24	7362	1/14	150.00	Frank Cobo - Per Diem CASA Palm Springs, CA 01/21-01/23/2015
25	7363	1/14	150.00	Allan P. Krippner - Per Diem CASA Palm Springs, CA 01/21-01/23/2015
26	7364	1/14	50.00	Joy L. Neugebauer - Per Diem CASA Palm Springs, CA 01/21-01/23/2015
27	7365	1/14	4,896.41	CalPERS Retirement - Retirement Contributions for January 2015
28	7366	1/14	80.00	City of Westminster - Hydrant Meter Water Usage for November 2014 & December 2014
29	7367	1/14	737.00	CRC Cloud - Maintenance & Support for January 2015
30	7368	1/14	437.05	Verizon Business - Internet Connection for SCADA System for January 2015
31			15,609.04	HANDCUT CHECKS SUBTOTAL
32				REGULAR CHECKS:
33				
34	7369	1/14	10.89	Julia Book - Reimbursement for District Holiday Decorations
35	7370	1/14	2,528.60	Bodyworks - (1) Check & Relief Valve for T57; (1) Set Replacement Grabbers for T65
36	7371	1/14	550.04	Cummins Cal Pacific, LLC. - (1) Breather Crankcase for T65; (2) Oil Filters for NG1 & NG2
37	7372	1/14	10,532.19	Daniels Tire Service - (8) New Rear Tires, (8) Recaps, (8) Rear Casings, & (8) Radial Casing
38	7373	1/14	563,731.98	DPSI - CNG Fueling Station Equipment; CNG Fueling Station Project
39	7374	1/14	975.00	Frog Environmental -3rdQlr2014-2015 NonStorm Observation;Storm Water Runoff Sample#1 12/2/14

40	7375	1/14	435.15	G & K Services - Uniform Services for December 2014 & January 2015
41	7376	1/14	37.67	Huntington Beach Ford - (1) Replacement Washer Pump Motor for M64
42	7377	1/14	350.00	Ironman Parts - DPF Filter Cleaning for T62
43	7378	1/14	1,365.46	Los Alamitos NAPA Auto Parts - (1) Air Valve for T65; (1) Air Filter for T65; (1) Tube Step for T9; Restock
44				(1) Filter, (1) Hitch Pin, (30) Hose Ends, (24) Brakleen, & (13) Fuses.
45	7379	1/14	43,176.55	Orange County Sanitation District - Permit Fees for December 2014 (MCSD 5% = \$2,272.45)
46	7380	1/14	41,500.00	Performance Pipeline Technologies - Sewer Cleaning & CCTV Inspection Final Payment
47	7381	1/14	22,418.80	Rainbow Transfer Recycling - Gasoline & Diesel Purchases for November & December 2014
48	7382	1/14	2,894.57	Rainbow Transfer Recycling - Natural Gas Fuel Charges for December 2014
49	7383	1/14	128,507.47	Rainbow Transfer Recycling - Tonnage for December 2014
50	7384	1/14	589.49	Rosemead Oil Products - (1) Drum CNG Motor Oil
51	7385	1/14	41.45	TEC of California - (1) Air Filter for NG2
52	7386	1/14	24.00	Underground Service Alert - (16) New Tickets for December 2014
53			\$ 819,669.31	REGULAR CHECKS SUBTOTAL
54				
55				PAYROLL
56		1/6	81,230.02	Payroll - Staff Check # 15721 - 15722 Taxes & Direct Deposits
57		1/6	1,135.00	Payroll - Nationwide Deferred Compensation (100% Paid By Employees)
58		1/6	550.00	Payroll - Nationwide Deferred Compensation (100% Paid By Employees)
59			\$ 82,915.02	PAYROLL SUBTOTAL
60				
61			\$ 918,193.37	TOTAL EXPENDITURES (HANDCUT, REGULAR, PAYROLL)
62				
				BANK TRANSFERS
		1/6	1,150,000.00	Transfer Funds from Money Market to Checking Account
		1/7	1,700,000.00	Transfer Funds from LAIF to Checking Account

A motion was made by Director Rice, seconded by Director Neugebauer to approve the expenditures in the amount of \$ 918,193.37. The motion was approved by the following 4-0 vote:

AYES: Cobo, Krippner, Neugebauer, Rice

NAYS:

ABSTAIN:

ABSENT: Diep

REPORTS

Report of President

None

Report of General Manager

GM Robbins reported that he had confirmation that the grant in the amount of \$250,000 from the Air Quality Management District (AGMD), for the District's CNG fueling station, had been scheduled for signature and should be received by the District at any time.

GM Robbins stated that the District should look into the cost of solar energy in the next year or two due to the electricity rates going up, and after seeing what amount of electricity the District is consuming with the new CNG station. There are no grants for commercial businesses, but it may be worthwhile depending on the District's consumption.

GM Robbins stated he would be absent from the District on Monday, January 26, 2015 in order to play in the Kindervision golf tournament for sexually abused children.

GM Robbins stated that MOU negotiations are under way and he provided the Board members with a handout with the requests for information from the union.

Director Neugebauer asked if the Board would need to take any action to appoint the negotiating team.

GM Robbins stated that it is too soon but that it was a good suggestion and he would bring it back to the Board for discussion.

Director Neugebauer stated that she feels it is equally important that while the represented employees are figuring out what they want that the Board be seriously considering what the District can offer, while remaining financially stable and not to just react to what they bring to the Board.

Report from Orange County Sanitation District Meeting (OCSD)

Director Diep was absent so there was no report regarding OCSD meetings.

Director Neugebauer, as the alternate OCSD representative, reported that she attended the orientation and indoctrination for newly appointed Directors and their Alternates on Wednesday, January 14, 2015. It included a welcome reception, public comments, the Chairman outlined Board members' roles and responsibilities, the clerk of the Board gave a service review, the General Counsel outlined the Brown Act, Conflicts of Interest and the Rules of Order, and the General Manager gave a history of OCSD. There was also a review of the two year capital improvements project budget, a review of finances, a workforce planning and a conclusion with questions and answers.

CONSENT CALENDAR

A. Investment Report for December 2014

B. Approval of Attendance to the Independent Special Districts of Orange County (ISDOC) Quarterly Meeting on Thursday, January 29, 2015

C. Approval of General Manager Robbins' Vacation Request for a Total of Thirteen (13) Days – October 21, 2015 through November 6, 2015 and Approval of Acting Pay for the Thirteen (13) Day Period for Finance/HR Director Housley

D. Approve Attendance to the Municipal Water District of Orange County (MWDOC) Water Policy Forum on Thursday, February 5, 2015

A motion was made by Director Rice, seconded by Director Neugebauer to approve the consent calendar. The motion was approved by the following 4-0 vote:

AYES: Cobo, Krippner, Neugebauer and Rice

NAYS:

ABSTAIN:

ABSENT: Diep

OLD BUSINESS

A. Consider Sponsorship of and Attendance to the Annual TET Parade on Saturday, February 21, 2015

Director Neugebauer asked GM Robbins if the District had any direct contact with the organizers of the event.

GM Robbins responded that the District had not had any direct contact and that Director Diep had provided the application and sponsorship applications for this agenda item at the Board's request.

President Cobo stated that he felt that a vactor truck as well as a solid waste truck behind the float would be an excellent way to show the District's residents that MCSD is responsible for their solid waste and sewer services.

A motion was made by Director Rice, seconded by Director Neugebauer to approve attendance to the annual TET parade, to have three vehicles in the parade – a sewer vactor truck, one of the new CNG solid waste trucks, and the truck to carry the Directors and the mariachi band, and to authorize staff to make any changes needed for the event. The motion was approved by the following 4-0 vote:

AYES: Cobo, Krippner, Neugebauer and Rice

NAYS:

ABSTAIN:

ABSENT: Diep

NEW BUSINESS

A. Consider Attendance to the Waste Expo 2015 in Las Vegas, Nevada June 1-4, 2015

A motion was made by Director Neugebauer, seconded by Director Rice to approve attendance to the Waste Expo 2015 in Las Vegas, Nevada, as recommended by staff. The motion was approved by the following 4-0 vote:

AYES: Cobo, Krippner, Neugebauer and Rice

NAYS:

ABSTAIN:

ABSENT: Diep

B. Consider the City of Westminster's Invitation to Participate in the Spring Festival on Saturday, March 28, 2015 from 9 A.M. to 3 P.M. in the Civic Center

A motion was made by Director Rice, seconded by Director Neugebauer to approve the District's participation in the City of Westminster's Spring Festival. The motion was approved by the following 4-0 vote:

AYES: Cobo, Krippner, Neugebauer, Rice

NAYS:

ABSTAIN:

ABSENT: Diep

INFORMATIONAL ITEMS

A. 2014 Year End Snapshot for Midway City Sanitary District

B. Web Site Activity for the Month of December 2014 (47,226 Successful Hits) and Web Site Activity for 2014

C. Date for Spirit Awards of Westminster Changed to Thursday, March 19, 2015

A motion was made by Director Neugebauer, seconded by Director Rice to receive and file the information items. The motion was approved by the following 4-0 vote:

AYES: Cobo, Krippner, Neugebauer and Rice

NAYS:

ABSTAIN:

ABSENT: Diep

BOARD CONCERNS/COMMENTS

Director Neugebauer stated she was pleased with staff's foresight and handling of the matter with Performance Pipeline, and glad that there is no possibility of liability for the District.

GM/STAFF CONCERNS/COMMENTS

GM Robbins reported that the District received a request for cardboard carts from Andrew Do's campaign, which were refused for political reasons. The cardboard carts are to be used specifically for community events and District functions.

GM Robbins requested that the Board let staff know if they planned to attend the ISDOC meeting on Thursday, January 29 as staff needed to make reservations by this Friday, January 23, 2015.

Finance/HR Director Housley reported that the funds were transferred to CalPERS for the unfunded liability of the Tier 1 retirement account as approved by the Board at the January 6, 2015 Board meeting. It will show on the next valuation report from CalPERS. Director Rice was contacted by Union Bank to verify the wire transfer to CalPERS as part of their security.

GENERAL COUNSEL CONCERNS/COMMENTS

None

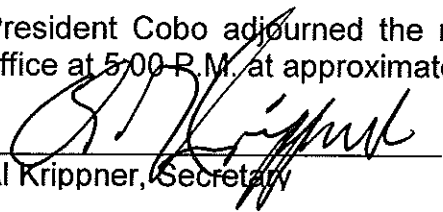
CLOSED SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

ADJOURNMENT

President Cobo adjourned the meeting to Tuesday, February 3, 2015 at the District office at 5:00 P.M. at approximately 5:38 P.M.


Al Krippner, Secretary

HAPPY BIRTHDAY DIRECTOR DIEP!