

**MIDWAY CITY SANITARY DISTRICT
ADJOURNED REGULAR MEETING
BOARD OF DIRECTORS
DISTRICT OFFICE
14451 CEDARWOOD AVENUE
WESTMINSTER, CA**

November 22, 2013

3:00 P.M.

A G E N D A

OUR MISSION STATEMENT

THE BOARD OF DIRECTORS AND EMPLOYEES OF MIDWAY CITY SANITARY DISTRICT WORK DILIGENTLY TO PROVIDE SEWER AND SOLID WASTE SERVICES TO THE RESIDENTS OF THE DISTRICT. OUR TOP PRIORITY IS TO ACCOMPLISH THIS IN AN ETHICAL, EFFICIENT, AND COST-EFFECTIVE MANNER THAT WILL PROTECT THE HEALTH AND SAFETY OF THOSE WE SERVE.

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2, or as set forth on a Supplemental Agenda posted not less than 72 hours prior to the meeting.

Please Note: The District complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the District's Secretary at (714) 893-3553, at least one business day prior to the meeting so that we may accommodate you.

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE AND INVOCATION**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS:**

All persons wishing to address the Board on specific Agenda items or matters of general interest should do so at this time. As determined by the President, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to three (3) minutes.

4. APPROVAL OF THE MINUTES OF THE MEETING OF NOVEMBER 5, 2013

APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF NOVEMBER 13, 2013

5. APPROVAL OF EXPENDITURES

A. Demands in the amount of \$ 359,013.35

6. REPORTS

The President, General Manager, General Counsel and other staff present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

A. Report of President

B. Report of General Manager

C. Report from Orange County Sanitation District (OCSD) Meeting

D. Report from California Association of Sanitation Agencies (CASA) Executive Board Planning Session

E. Report from the California Special Districts Association (CSDA) Special Districts Leadership Academy

F. Report from Westminster Chamber of Commerce Holiday Luncheon

7. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered routine and will be acted upon simultaneously unless separate discussion and/or action is requested by a Board Member, the public, or staff.

A. Investment Report for October 2013

B. Approval to Attend California Association of Sanitation Agencies (CASA) Mid Year Conference in Indian Wells, CA January 15-18, 2014

C. Approve Payment of Annual Permit Fees to State Water Resources Control Board

8. OLD BUSINESS

A. Consider Adopting a Public Records Request Form and Adding it to the Midway City Sanitary District Web-Site

B. Consider Adding Basic Requirements to Midway City Sanitary District Website and Completing at Least Two (2) Outreach/Best Practices Requirements in Order to Receive the District Transparency Certificate of Excellence from the Special District Leadership Foundation

9. NEW BUSINESS

- A. Consider Approval of Three Percent (3%) Education Increases for Two District Employees
- B. Consider Press Release Regarding Midway City Sanitary District's Compressed Natural Gas (CNG) Fueling Station and Solid Waste Trucks
- C. Consider Approval of Implementing a Vision Benefit Plan for Midway City Sanitary District Employees with Vision Service Plan Inc. (VSP) Effective January 1, 2014
- D. Consider Approval of Metropolitan Life Insurance Company (MetLife) Dental Insurance Renewal Rates for January 1, 2014 through December 31, 2014
- E. Consider the July 1, 2013 GASB 45 Valuation Report for the Midway City Sanitary District and Approve to Fully Prefund Other Post-Employment Benefits (OPEB) through the California Employer's Retirement Trust Fund (CERBT)
- F. Consider Approval of Hiring a Part-Time As-Needed Solid Waste Driver for the Midway City Sanitary District
- G. Discussion and Action on Independent Special Districts of Orange County (ISDOC) Amended Bylaws
- H. Consider Attendance of Finance/HR Director, Robert Housley to the California Society of Municipal Finance Officers (CSMFO) Annual Conference Scheduled for February 18-21, 2014

10. INFORMATIONAL ITEMS

- A. Web Site Activity for the Month of October 2013 (38,921 Successful Hits)

11. BOARD CONCERNS/COMMENTS

12. GM/STAFF CONCERNS/COMMENTS

13. GENERAL COUNSEL CONCERNS/COMMENTS

14. CLOSED SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

15. ADJOURNMENT