

**MIDWAY CITY SANITARY DISTRICT  
REGULAR MEETING  
BOARD OF DIRECTORS  
DISTRICT OFFICE  
14451 CEDARWOOD AVENUE  
WESTMINSTER, CA**

**August 6, 2013**

**4:00 P.M.**

**A G E N D A**

**OUR MISSION STATEMENT**

***THE BOARD OF DIRECTORS AND EMPLOYEES OF MIDWAY CITY SANITARY DISTRICT WORK DILIGENTLY TO PROVIDE SEWER AND SOLID WASTE SERVICES TO THE RESIDENTS OF THE DISTRICT. OUR TOP PRIORITY IS TO ACCOMPLISH THIS IN AN ETHICAL, EFFICIENT, AND COST-EFFECTIVE MANNER THAT WILL PROTECT THE HEALTH AND SAFETY OF THOSE WE SERVE.***

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2, or as set forth on a Supplemental Agenda posted not less than 72 hours prior to the meeting.

Please Note: The District complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the District's Secretary at (714) 893-3553, at least one business day prior to the meeting so that we may accommodate you.

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE AND INVOCATION**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS:**

All persons wishing to address the Board on specific Agenda items or matters of general interest should do so at this time. As determined by the President, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to three (3) minutes.

**4. APPROVAL OF THE MINUTES OF THE MEETING OF JULY 2, 2013**

**APPROVAL OF THE MINUTES OF THE MEETING OF JULY 16, 2013**

**APPROVAL OF THE MINUTES OF THE ADJOURNED MEETING ON JULY 17, 2013**

**5. APPROVAL OF EXPENDITURES**

A. Demands in the amount of \$ 413,896.83

**6. REPORTS**

The President, General Manager, General Counsel and other staff present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

A. Report of President

B. Report of General Manager

C. Report from Orange County Sanitation District (OCSD) Meeting

D. Report from Retirement Luncheon in Honor of Rafael Gonzalez

E. Report from the 75 Year Anniversary Committee Meeting

F. Report from Safety Day

G. Report from Second, Third and Fourth Concert in the Park

H. Report from Metropolitan Water District of OC (MWDOC) Water Policy Forum

I. Report from Westminster Chamber of Commerce State of the City Luncheon

**7. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered routine and will be acted upon simultaneously unless separate discussion and/or action is requested by a Board Member, the public, or staff.

A. Approve Attendance of Finance/HR Director Robert Housley to the CalPERS Education Forum October 21-23, 2013

B. Approve Drivers Safety Training for Midway City Sanitary District Commercial Drivers

**8. OLD BUSINESS**

A. Consider Scheduling a Workshop to Review the District's Manual on Adopted District Policies

**9. NEW BUSINESS**

- A. Consider Scheduling a Study Session to Review the Midway City Sanitary District's Reserves and Reserve Policy
- B. Discussion of Board of Director's Days of Service and Travel Policies
- C. Review and Discuss Revisions to the District's Purchasing Policy
- D. Discussion of Design/Build and Operation/Maintenance of a Compressed Natural Gas (CNG) Fueling Facility within the Midway City Sanitary District Yard
- E. 4<sup>th</sup> Quarter Financials (07/01/12 through 6/30/13) – Fiscal Year 2012/2013
- F. Approval of Repairs to Westminster Lift Station Pump

**10. INFORMATIONAL ITEMS**

- A. Over-The-Top Program Second Quarter 2013 Report
- B. Web Site Activity for the Month of July 2013 (38,541 Successful Hits)

**11. BOARD CONCERNS/COMMENTS**

**12. GM/STAFF CONCERNS/COMMENTS**

**13. GENERAL COUNSEL CONCERNS/COMMENTS**

**14. CLOSED SESSION**

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

- A. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Agency Designated Representatives: General Manager Robbins, Finance Director Housley and Labor Counsel Joseph Larsen, Employee Organization: American Federation of State, County, and Municipal Employees, LOCAL 1734-01

**15. ADJOURNMENT**