

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD AVENUE
WESTMINSTER, CA 92683**

October 16, 2012

CALL TO ORDER

President Rice called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, October 16, 2012 at 4:00 P.M.

BOARD MEMBERS PRESENT:

Al P. Krippner
Joy L. Neugebauer
Frank Cobo
Margie L. Rice
Tyler Diep

OTHERS AT MEETING:

Ken Robbins, General Manager
Robert Housley, Finance/HR Director
Tom Nixon, District Counsel
Danielle Gerardo, Board Secretary
Jerry Vilander, Resident

PLEDGE AND INVOCATION

Director Diep led the Pledge of Allegiance. Director Neugebauer gave the Invocation.

APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF OCTOBER 2, 2012

A motion was made by Director Diep, seconded by Director Cobo to approve the minutes of the meeting of October 2, 2012. The motion was approved by a 4-1 vote, with Director Neugebauer voting no.

APPROVAL OF THE MINUTES OF THE MEETING OF OCTOBER 9, 2012

A motion was made by Director Neugebauer, seconded by Director Diep to approve the minutes of the meeting of October 9, 2012. The motion was approved by a 5-0 vote.

PUBLIC COMMENTS

None

APPROVAL OF EXPENDITURES

A. Demands in the amount of \$244,399.63

#	CK #	Date	AMOUNT	VENDOR
1				
2	5624	10/16	144.06	Advanced Gas Products - Cylinder Rental Sept. 2012, Compressed Oxygen, Restock
3	5625	10/16	57.00	Advanced Workplace Strategies - Random Drug Testing (RG)
4	5626	10/16	1,676.19	Bodyworks - Monoblock Valve for T-62
5	5627	10/16	12,367.73	CalPERS Retirement - Retirement Contributions for October 2012
6	5628	10/16	146.75	Chemsearch - Handcleaner for Shop
7	5629	10/16	37.38	Cobo, Frank - Reimburse for Expenses at CSDA Conf San Diego Sept 2012
8	5630	10/16	737.00	Computer Research Center - Maintenance & Support for November 2012
9	5631	10/16	36,075.17	CR Transfer - Tonnage Fees for September 2012
10	5632	10/16	5,643.37	Daniel's Tire Service - Recaps (23), Retreads (8) & Repairs (6) on Tires for Trucks
11	5633	10/16	9,585.49	Dartco Transmission - Rebuilt Transmissions for T-59 and T-56
12	5634	10/16	400.00	Frog Environmental - 2012/2013 Storm Water Services for 2nd Quarter
13	5635	10/16	292.50	G & K Services - Uniform Services for October 2012
14	5636	10/16	34.87	Hose Man - Restock Fittings and O-Rings for Shop
15	5637	10/16	1,969.10	Los Alamitos Auto Parts -Strobe Lights, Oil Filters, Brake Hardware, Drums, Hub Oil, Serp Belt, Hose End
16	5638	10/16	117.74	Los Angeles Freightliner - Belt Tensioner for T-61
17	5639	10/16	350.00	Maxx Air - Filter Cleaning for T-52
18	5640	10/16	105.00	Memorial Care Medical Group - Random Drug Testing (MJ, TG)
19	5641	10/16	3,781.95	Orange County Sanitation District - Permit Fees for September 2012 (MCSD 5%= \$199.05)
20	5642	10/16	1,678.40	Powertrain Industries - Parts for Driveline and Labor for T-56
21	5643	10/16	79,790.19	Rainbow Transfer Recycling - Tonnage Fees for September 2012
22	5644	10/16	1,539.47	Ray Gaskin Service - Restock Packer & Dump Cylinders (4)
23	5645	10/16	5.82	Robbins, Kenneth - Reimburse for Expenses at CSDA Conf San Diego Sept 2012
24	5646	10/16	45.00	Housley, Robert - Reimburse for Expenses at CSDA Conf San Diego Sept 2012
25	5647	10/16	1,229.70	Tec of California - Filters for Restock, Circuitboard, Switch & Gauges for T-57
26	5648	10/16	580.40	Tech Air Mobile Services - Labor & Parts to Repair Air Conditioner on T-60
27	5649	10/16	323.25	Tell Steel - Restock of Flat Bar for Rapid Rail Tracking Arms on Trucks
28	5650	10/16	3.00	Underground Service Alert - (2) New Tickets for Septmeber 2012
29	5651	10/16	930.00	Westminster Senior Center Foundation - See's Candy for Employee Recognition at Holiday Party
30	5652	10/16	3,860.00	White Nelson Diehl Evans, LLP - Final Billing on Audit of District's Financial Statements for Year 2011-12

31	5653	10/16	275.00	White Nelson Diehl Evans, LLP - Attendance for R. Housley to 2012 Government Tax Seminar on 11-30-
32	5654	10/16	7,000.32	Woodruff, Spradlin & Smart - Legal Services Rendered for August 2012
33				
34			170,781.85	SUBTOTAL
35				
36				ADD HANDCUT CHECKS:
37	5611	10/4	662.38	AT&T Mobility - Service for September 2012: (KR) 714-310-2313, (NC) 714-310-8653, (DGr) 714-325-3606,
38				Sewer 714-310-8654, Emergency 714-310-9004.
39	5612	10/4	80.00	City of Westminster - Hydrant Meter Water Useage for August and September 2012
40	5613	10/4	0.00	Check Voided Due to Incorrect Amount - Reissued as Check #5619
41	5614	10/4	283.39	Pitney Bowes - Lease Payment for Postage Machine October through December 2012
42	5615	10/4	733.45	The Standard Life Insurance - Premium Coverage for October 2012
43	5616	10/4	129.99	First Bankcard (NC) - Restock Office and Kitchen Supplies
44	5617	10/4	1,523.20	US Bank - \$692.82 (KR) Jet Blue for CASA Exec Retreat (MR), ISDOC Qtrly Mtg (KR,RH,MR,JN,TD,AK,FC
45				Parking Long Bch Airport, Best Buy Office Supplies, Wiacom Monthly Service Charge for 09/2012.
46				\$169.87 (DGe) Board Meeting Refreshments(8/21, 9/4, 9/18) & Postage for 2 Certified Letters
47				\$32.33 (NC) JK Electronics - Fuses for Restock; \$514.00 (RH) CalPERS Educational Forum Oct 22-24, 20
48				Calif Society of Municipal Finance Officers - Fee to Review Budget for Award
49	5618	10/4	843.87	Verizon CA - District Office Phones & Lift Stations for September 2012; \$423.34 District Office,
50				\$132.50 Willow Lift, \$143.02 Westminster Lift, \$145.01 Hammon Lift.
51	5619	10/4	440.00	Friends of the Rose Center - Mayor's Ball to Remember and Retirement Celebration
52				(KR, TR, RH, NC, NC, TN, DN, JN, AK, FC, JS)
53	5620	10/10	0.00	Check Voided Due to Incorrect Amount - Reprinted to Check # 5655
54	5621	10/10	89.99	DirecTV - Service for October 2012
55	5622	10/10	10.00	DMV - Registration Fee for Permanent Trailer Identification for 2002 Portable Pressure Washer
56	5623	10/10	14,574.00	Zenith Insurance Company - Worker's Comp. Premium (Deposit) for Oct. 1, 2012 through Oct. 1, 2013
57	5655	10/10	236.28	City of Westminster - District Water, Maintenance Shop, & Wash Rack Fees for September 2012
58				
59			190,388.40	SUBTOTAL PLUS HANDCUTS
60				
61				Payroll
62		10/2	52,648.31	Payroll - Staff Check # 15367 - 15371 Taxes & Direct Deposits
63		10/1	1,362.92	Payroll - Nationwide Deferred Compensation (100% Paid By Employees)
64				
65			244,399.63	TOTAL EXPENDITURES W/PAYROLL

A motion was made by Director Diep, seconded by Director Cobo to approve the expenditures in the amount of \$244,399.63. The motion was approved by a 5-0 vote.

REPORTS

Report of President

None

Report of General Manager

GM Robbins reported that District staff is continuing to participate in the CalRecycle used oil recycling program.

GM Robbins asked that any Director interested in carpooling to the event marking the completion of the secondary treatment plant at OCSD on Thursday, October 18, 2012 please be at the District at 9:30AM that morning.

GM Robbins reported that there is a need to upgrade his computer at a cost of approximately \$1,900 and the District's Geographical Information System (GIS) will also need to be updated in order to accommodate the new version for approximately \$1,600.

GM Robbins stated that he will be on vacation after this week, from October 20 until November 4, 2012.

GM Robbins stated that this Friday, Oct. 19, 2012 the City of Westminster is offering free flu vaccinations from 11:30 AM until 1:30 PM at City Hall. He will be volunteering and representing the District.

Report from Orange County Sanitation District Meeting (OCSD)

Director Neugebauer reported that the Operations Committee met on Wednesday, October 3, 2012. The recent survey asking Board members to support the idea of staff reports at Operations and Administrative Committee meetings and Board of Directors meetings was put into effect. There was also a very thorough presentation given on Requests for Proposals (RFP) and the bid process.

Director Neugebauer provided the rest of the Board and staff with a glossary of terms and abbreviations from OCSD.

CONSENT CALENDAR

A. Investment Report for September 2012

A motion was made by Director Neugebauer, seconded by Director Cobo to receive the Investment Report and approve as presented. The motion was approved by a 5-0 vote.

OLD BUSINESS

None

NEW BUSINESS

A. Resolution No. 2012-15

(Roll Call Vote)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, FIXING THE EMPLOYER'S CONTRIBUTION FOR MISCELLANEOUS EMPLOYEES UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT

A motion was made by Director Neugebauer, seconded by Director Diep to adopt Resolution #2012-15 and waive further reading. The motion was approved by a 5-0 roll call vote.

B. Resolution No. 2012-16

(Roll Call Vote)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT OF ORANGE COUNTY, CALIFORNIA, FIXING THE EMPLOYER'S CONTRIBUTION FOR MEMBERS OF THE BOARD OF DIRECTORS UNDER THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT

A motion was made by Director Neugebauer, seconded by Director Cobo to adopt Resolution #2012-16 and waive further reading, subject to staff double checking verbage in line two of section one. The motion was approved by a 4-0-1 roll call vote, with Director Diep abstaining.

C. Consider Approval of 2013 Midway City Sanitary District Calendar

A motion was made by Director Neugebauer, seconded by Director Diep to approve the calendar as recommended, with one change. The motion was approved by a 5-0 vote.

D. Consider Approval of Attendance to the Independent Special Districts of Orange County (ISDOC) Quarterly Meeting on Thursday, November 29, 2012

A motion was made by Director Neugebauer, seconded by Director Diep to approve attendance to the ISDOC Quarterly meeting. The motion was approved by a 5-0 vote.

E. Consider Adoption of the 2012 Midway City Sanitary District Strategic Plan

A motion was made by Director Diep, seconded by Director Cobo to approve the District's strategic plan. The motion was approved by a 5-0 vote.

BOARD CONCERNS/COMMENTS

Director Neugebauer suggested that staff listen to the after-hours recorded message for incoming calls as there are a few items that need to be updated.

GM/STAFF CONCERNS/COMMENTS

None

GENERAL COUNSEL CONCERNS/COMMENTS

None

CLOSED SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

INFORMATIONAL ITEMS

A. The United States Conference of Mayors Deferred Compensation Program Formerly Known As Nationwide USCM Program Has Selected Great-West Retirement Services as the New Administrator to Administer the 457 Deferred Compensation Program

B. Web Site Activity for the Month of September 2012 (37,934 Successful Hits)

C. Over-The-Top Program Third Quarter 2012 Report

ADJOURNMENT

President Rice adjourned the meeting at approximately 4:37 P.M.

Joy Neugebauer, Secretary