

**MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD AVENUE
WESTMINSTER, CA 92683**

December 6, 2011

CALL TO ORDER

President Rice called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, California on Tuesday, December 6, 2011 at 4:01 P.M.

BOARD MEMBERS PRESENT:

Al P. Krippner
Joy L. Neugebauer
Frank Cobo
Margie L. Rice
Tyler Diep

OTHERS AT MEETING:

Robert Housley, Finance/HR Director
Tom Nixon, District Counsel
Danielle Gerardo, Board Secretary

PLEDGE AND INVOCATION

Director Krippner led the Pledge of Allegiance. Director Neugebauer gave the Invocation.

APPROVAL OF THE MINUTES OF THE MEETING OF NOVEMBER 15, 2011

A motion was made by Director Diep, seconded by Director Cobo to approve the minutes of the meeting of November 15, 2011. The motion was approved by a 4-0 vote, with Director Diep abstaining.

APPROVAL OF THE MINUTES OF THE MEETING OF NOVEMBER 21, 2011

A motion was made by Director Diep, seconded by Director Cobo to approve the minutes of the meeting of November 21, 2011. The motion was approved by a 5-0 vote.

PUBLIC COMMENTS

Helen Paris wished the Board a happy holiday season.

APPROVAL OF EXPENDITURES

A. Demands in the amount of \$336,888.13

#	CK #	CK AMOUNT	VENDOR
1			
2	4986	142.70	Neugebauer, Joy - Insurance Reimbursement for December 2011
3	4987	60.12	Advanced Gas Products - Cylinder Rental Fees for October 2011
4	4988	113.00	Advanced Workplace Strategies, Inc. - Pre-Employment Drug Testing
5	4989	50.00	Benny's Oil Filter Recycling, Inc. - Oil Filter Drum Charge for November 2011
6	4990	2,349.76	Bodyworks Equipment, Inc. - Restock Rocker Switches, Hydro Pump for T51
7	4991	3,751.40	Daniel's Tire Service - Restock Recap (14), New Tires (2) for T60
8	4992	482.83	Dartco - Throttle Sensor for T51
9	4993	442.17	G & K Services - Uniform Services for November 2011
10	4994	69.43	Grainger - Restock Black Gloves
11	4995	751.47	Los Alamitos Auto Parts - Restock Air Filters, Exchange Caps for T60, (4) Brake Drums for T61
12	4996	105.00	Memorial Prompt Care Med. Grp., Inc. - Employee Drug Screens, DMV Exams, Breath Alcohol Tests
13	4997	2,368.37	Parkhouse Tires, Inc. - (2) Front Tires each for M63 & M64, (2) Restock Tires
14	4998	86,464.24	Rainbow Environmental Services - Tonnage for October 2011
15	4999	15,012.24	Rehrig Pacific Company - (200) Blue, 95 Gallon Carts with Lids, (100) 65 Gallon Carts with Lids
16	5000	8,154.00	State Water Resources Control Board - Annual Permit Fee for 2012
17	5001	2,000.00	The Bank of New York Mellon - Annual Administration Fee for Trustee Services for COP's
18	5002	4,280.00	Woodruff, Spradlin & Smart - Services Rendered through October 2011
19	5003	11,822.00	D J Printing - Balance Due for Printing & Mailing of 2012 Annual Calendar
20	5004	4,581.00	California Special Districts Association - 2012 Membership Dues
21	5005	2,903.35	Tec of California, Inc. - Turbocharger & Exhaust Manifold for T53
22	5006	11,624.96	CalPERS Retirement - Retirement Contributions for November 2011
23			
24		157,528.04	SUBTOTAL
25			

26			ADD HANDCUT CHECKS:
27			
28	4969	200.00	CSMFO - Fee to CSMFO for budget to be reviewed for an award FY 2011-2012
29	4970	3,264.00	Stater Brothers Market #27 - Gift Cards for Holiday Party
30	4971	93.27	AT&T - Brookhurst Lift Station Service for November 2011
31	4972	627.92	AT&T Mobility - (KR) 714 310-2313, (NC) 714-310-8653, (DGr) 714-325-3606
32			Sewer 714-310-8654, Emergency 714-310-9004
33	4973	87.53	The Gas Company - District Offices and Maintenance Yard Fees for November 2011
34	4974	1,959.79	Southern California Edison - Archives & Parking Garage \$54.87, District Office \$391.15,
35			Maintenance Shop \$219.19, Brookhurst Lift Station \$176.81, Westminster Lift Station \$443.11,
36			Willow Lift Station \$227.82, Hammon Lift Station \$446.84
37	4975	462.68	Verizon Business - Internet Connection for Scada System November 2011
38	4976	1,005.00	Crystal Rose Catering - Balance Due for Annual Holiday Dinner on December 4, 2011
39	4977	28.23	City of Westminster - Hammon & Westminster Lift Stations for November 2011
40	4978	8,946.00	Zenith Insurance Company - Worker's Compensation Progressive Payment
41	4979	VOID	Printer Malfunction
42	4980	VOID	Printer Malfunction
43	4981	VOID	Printer Malfunction
44	4982	685.68	The Standard Life Insurance - Premium Coverage for December 2011
45	4983	135.54	Union Bank (N. Castro) - Restock Kitchen/Cleaning Supplies & Board Meeting Supplies
46	4984	831.60	Verizon CA - District Office Phones & Lift Stations for November 2011; (714) 897-5368 Dst. Office/
47			903-1863 Willow/ 903-6154 Westminster/ 903-6274 Hammon
48	4985	46,906.95	CalPERS Health Premium - Health Premium for December 2011
49			
50		222,762.23	SUBTOTAL PLUS HANDCUTS
51			
52			Payroll
53		51,790.76	Payroll Date 11/15/11 Staff Chk # 15175-15181 Taxes & Direct Deposits
54		1,540.72	Payroll Date 11/15/11 Nationwide Deferred Compensation
55		4,017.32	Board of Director's Payroll for the Month of November 2011 Chk # 15183-15185
56		310.64	Board of Director's Nationwide Deferred Compensation for the Month of November 2011
57		54,921.95	Payroll Date 11/29/11 Staff Chk # 15186-15191 Taxes & Direct Deposits
58		1,544.51	Payroll Date 11/29/11 Nationwide Deferred Compensation
59		336,888.13	TOTAL EXPENDITURES W/PAYROLL

A motion was made by Director Diep, seconded by Director Neugebauer to approve the expenditures in the amount of \$ 336,888.13. The motion was approved by a 5-0 vote.

REPORTS

Report of President

President Rice stated that she received a letter from OCTA regarding committee appointment and pertaining to water quality. She asked staff to make a copy of the letter for Directors Krippner and Neugebauer since they are on the OCSD Board.

Report of General Manager

Finance Director Housley gave the Board an update on the District's trucks currently being serviced. Truck #T55 has had its arm repaired and is back in service. Truck # T60's new arm came in yesterday (December 5th), work will begin on it tomorrow, and it should be back in operation by early next week. Truck #T53 was out of service due to a fuel leak and has also been repaired and is back in service.

Report from Orange County Sanitation District Meeting (OCSD)

Director Neugebauer reported that the Board of Directors of OCSD met on November 16, 2011. They approved the new and updated five year strategic plan, and directed staff to implement the goals and levels of service within the plan. She brought a copy of OCSD's strategic plan for the Board to look over. The Board of Directors also rescinded action taken in closed session at the last meeting in November and took that action into open session. The Operations Committee is scheduled to meet on Wednesday, December 7, 2011.

Report from Tour of Rainbow Environmental

Directors Neugebauer and Krippner both enjoyed the tour of Rainbow Environmental, were impressed with the updated technology, and enjoyed the discussion that took place.

CONSENT CALENDAR

- A. Consider Attendance to the California Association of Sanitation Agencies (CASA) Conference March 12-14, 2012 in Washington D.C.
- B. Consider Attendance to the CSDA Event – 2012 Special Districts Legislative Days– Being Held in Sacramento on Wednesday and Thursday, May 16 and 17, 2012
- C. Consider California Association of Sanitation Agencies (CASA) 2012 Membership
- D. Consider Approval of the Request of Fleet Maintenance Mechanic Employee Raul Martinez to Receive 40 Hours of Vacation Pay In Lieu of Time Off

A motion was made by Director Diep, seconded by Director Neugebauer to approve all items on the consent calendar. The motion was approved by a 5-0 vote.

OLD BUSINESS

- A. Confirm Attendance to the California Association of Sanitation Agencies (CASA) Mid Year Conference January 18-20, 2012 in Palm Desert, California

Directors Neugebauer, Krippner, Cobo, and President Rice confirmed that they would be attending the CASA Conference in Palm Desert, CA in January 2012.

- B. Consider the Annual Board Reorganization

No action was taken by the Board.

NEW BUSINESS

- A. Consider the District's Participation in the Westminster TET Parade on Saturday, January 28, 2012 at 9:30 A.M.

Staff was instructed to inquire if the mariachi band is available for this event.

A motion was made by Director Krippner, seconded by Director Cobo to participate in the Westminster TET Parade on Saturday, January 28, 2012. The motion was approved by a 5-0 vote.

CLOSED SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

BOARD CONCERNS/COMMENTS

Director Cobo reported that Julie Tran contacted him and asked to do an interview with MCSD in order to make a video to educate the residents of Little Saigon on the proper methods of recycling. President Rice requested that Director Diep contact Julie Tran and ask her to come to the District offices sometime in January.

GM/STAFF CONCERNS/COMMENTS

Finance Director Housley reminded the Board of the Westminster Chamber of Commerce Holiday Open House this Thursday, December 8th from 11 A.M. to 4 P.M. and that Rainbow Environmental will be having their Holiday Open House next Thursday, December 15th starting at 11:30 A.M.

Finance Director Housley reported that he had heard from GM Robbins and that he and his family were having a great time on their vacation.

GENERAL COUNSEL CONCERNS/COMMENTS

District Counsel Nixon conveyed his and his wife's thanks for being included at the District's holiday party.

INFORMATIONAL ITEMS

None

ADJOURNMENT

President Rice adjourned the meeting at approximately 4:49 P.M.

Joy Neugebauer, Secretary