

**MIDWAY CITY SANITARY DISTRICT
REGULAR MEETING
BOARD OF DIRECTORS
DISTRICT OFFICE
14451 CEDARWOOD AVENUE
WESTMINSTER, CA**

December 21, 2010

3:00 P.M.

A G E N D A

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2, or as set forth on a Supplemental Agenda posted not less than 72 hours prior to the meeting.

Please Note: The District complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the District's Secretary at (714) 893-3553, at least one business day prior to the meeting so that we may accommodate you.

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE AND INVOCATION**
- 2. ROLL CALL**
- 3. APPROVAL OF THE MINUTES OF THE MEETING OF DECEMBER 3, 2010 AND DECEMBER 7, 2010**
- 4. PUBLIC COMMENTS:**

All persons wishing to address the Board on specific Agenda items or matters of general interest should do so at this time. As determined by the President, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to five minutes.

- 5. APPROVAL OF EXPENDITURES**
 - A. Demands in the amount of \$ 511,960.31**

6. REPORTS

The President, General Manager, General Counsel and other staff present verbal reports on miscellaneous matters of general interest to the Directors. These reports are for information only and require no action by the Directors.

- A. Report of President
- B. Report of General Manager
- C. Report from Orange County Sanitation District Meeting

7. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the Board of Directors, the public, or staff request specific items be removed from the Consent Calendar for separate action or discussion.

- A. Receive and File Investment Report for November 2010

8. OLD BUSINESS

9. NEW BUSINESS

- A. RESOLUTION NO. 2010-22

(ROLL CALL VOTE)

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MIDWAY CITY SANITARY DISTRICT, OF ORANGE COUNTY, CALIFORNIA, MODIFYING THE DISTRICT'S POLICIES AND PROCEDURES TO CHANGE THE TIME OF THE REGULAR BOARD OF DIRECTORS' MEETINGS TO 4 P.M. ON THE FIRST AND THIRD TUESDAYS OF THE MONTH.

- B. Confirm attendance to the California Association of Sanitation Agencies (CASA) Mid-Year Conference on January 12-14, 2011 in Palm Desert, California
- C. Consider participation in the Westminster TET Parade on Saturday, February 5, 2011 at 9:30 A.M.
- D. Consider nominating one of the MCSD Board members for the vacant Orange County Local Agency Formation Commissions (LAFCO) seat
- E. Approval to develop Design and Specifications on lining project within the Unincorporated Midway City portion of the District
- F. Consider Independent Auditor's Leaf & Cole, LLP Management Letter for Fiscal Year 2009-10; Recommendation to Expense the Purchase of Refuse and Recycling Containers/Carts in the Year Purchased.
- G. Consider Independent Auditor's Leaf & Cole, LLP Management Letter for Fiscal Year 2-009-10; Recommendation to Convert File Record Storage from Paper to Electronic/Digital Records Management.

- H. Consider Independent Auditor's Leaf & Cole, LLP Management Letter for Fiscal Year 2009-10; Recommendation to Purchase a Fixed Asset Software Program.
- I. Consider Independent Auditor's Leaf & Cole, LLP Management Letter for Fiscal Year 2009-10; Recommendation to Negotiate with the District's Trustee, the Bank of New York, for a Better Investment Return for the 2005 Certificate of Participation Reserve Fund.
- J. Discuss and Approve/Not Approve California Association of Sanitation Agencies (CASA) 2011 Membership

10. BOARD CONCERNS/COMMENTS

11. GENERAL COUNSEL CONCERNS/COMMENTS

12. GM/STAFF CONCERNS/COMMENTS

13. CLOSED SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted.

Reports relating to (a) purchase and sale of property; (b) matters of pending or potential litigation; (c) employment actions or negotiations with employee representatives; or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time as the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

14. INFORMATIONAL ITEMS

15. ADJOURNMENT