

**MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD AVENUE
WESTMINSTER, CA 92683**

August 17, 2010

3:00 P.M.

CALL TO ORDER

President Neugebauer called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, on Tuesday, August 17, 2010 at 3:00 p.m.

BOARD MEMBERS PRESENT:

Tyler Diep
Grace P. Epperson
Joy L. Neugebauer
Al P. Krippner
Margie L. Rice

OTHERS AT MEETING:

Greg Nordbak, General Manager
Ken Robbins, Assistant General Manager
Robert Housley, Finance Director
Tom Nixon, District Counsel
Julia Sales, Administrative Secretary
Danielle Gerardo, Administrative Secretary
Frank Cobo, Public Guest

PLEDGE AND INVOCATION

Director Rice led the Salute to the Flag. President Neugebauer gave the Invocation.

APPROVAL OF THE MINUTES OF THE MEETING OF JULY 20, 2010

A motion was made by Director Rice, seconded by Director Diep to approve the minutes of the meeting of July 20, 2010. The motion was approved by the following vote:

AYES: Directors Diep, Epperson, Neugebauer, Krippner and Rice.
NOES: None

APPROVAL OF THE MINUTES OF THE MEETING OF AUGUST 3, 2010

A motion was made by Director Epperson, seconded by Director Diep to approve the minutes of the meeting of August 3, 2010. The motion was approved by the following vote:

AYES: Directors Diep, Epperson, Neugebauer, Krippner and Rice.
 NOES: None

PUBLIC COMMENTS

None

APPROVAL OF EXPENDITURES

A. Demands in the amount of \$ 261,344.16

#	CK #	CK AMOUNT	VENDOR
1	3870	134.00	Advanced Gas - Cylinder Rental for July 2010, Propane Replacement
2	3871	100.00	Benny's Oil Filter - Oil Filter Drum Charge
3	3872	1,465.64	Bodyworks - Limit Switch for Restock, Cam Followers for T-55, Rocker Switch for
4			Restock, and Journal Block for T-65, Tubing for T-61
5			for Restock, and DPF Clean for T-51, Fitting/Hose for Restock, Core Air Dryer for T-59
6	3873	14,674.67	CalPERS Fiscal Services - GASB 45 OPEB Monthly Contribution for September 2010
7	3874	5,456.26	CalPERS - Retirement for Service Period 07-2010-4
8	3875	950.00	Cobocare - Strip and Wax all Floors in District Office and Maintenance Building
9	3876	982.56	Computer Research Center - Maintenance & Support for September 2010
10	3877	379.00	County of Orange Health Care Agency - Hazardous Materials, Reporting State Surcharge
11	3878	4,561.53	CRTransfer - Tonnage for July 2010
12			
13	3879	1,486.00	Daniels Tire Service - Restock Two Tires, Two New Tires for T-56
14	3880	3,203.71	Fleet Service - Air Element for Restock, Break Valve for Restock, Starter Fluid & Filters
15	3881	6,775.25	Flo-Systems, Inc. - Preventive Maintenance/Emergency Calls for July
16	3882	4,054.09	Hydraforce, Inc. - Complete Track Assembly, In & Out Brackets for T-55,

17			Restock Gripper Cylinder and Lift Cylinder Repair
18	3883	150.00	Memorial Prompt Care - Random Drug & Alcohol (MJ,AG) and Pre-employment (DG)
19	3884	3,934.90	OCSO - Permit Fees for July 2010
20	3885	832.58	OCSO - OCHCA Fog/BMP Inspections for 2010 Qtr 4
21	3886	132,056.67	Rainbow Disposal - Tonnage for July 2010
22	3887	866.45	Robert De Wit - Settlement for Claim for incident on 07/26/10
23	3888	1,788.16	Tec of California, Inc. - Replace Shutter, Exhaust, Clamps T-51
24	3889	21.00	Underground Service Alert - July 2010 Services
25	3890	355.00	Westminster Chamber of Commerce - Taste & Tour of Little Saigon (GN,KR,JN,GE,AL)
26			
27			
28		184,227.47	SUBTOTAL
29			
30			ADD HANDCUT CHECKS:
31	3855	325.00	State of California DMV - Motor Carrier Permit August 08, 2010-August 08, 2011
32	3856	723.91	The Standard Insurance - Dental Premiums for August 2010
33	3857	665.49	AT&T Mobility - (714) 310-2313 (KR) / 310-4406 (AC) / 310-8653 (NC)
34			310-8654 (Sewer Department) / 310-9004 (Emergency Phone)/
35			325-3035 (DH)/325-3606 (DG)/ 350-0402 (JS) 917-7887 June 2010
36	3858	807.47	CRTransfer - Tonnage Fee for June 2010/Replacement check for Check #3808
37	3859	83.99	DirecTV - Monthly Service August 2010
38	3860	200.00	Grace Epperson - Per-diem CASA Conf. 8/18-8/21/2010
39	3861	200.00	Joy Neugebauer - Per-diem CASA Conf. 8/18-8/21/2010
40	3862	200.00	Jon G. Nordbak - Per-diem CASA Conf. 8/18-8/21/2010
41	3863	25.00	Office Max - Office Supplies for GE Fax
42	3864	200.00	Margie L. Rice - Per-diem CASA Conf. 8/18-8/21/2010
43	3865	3,825.95	Southern California Edison - District, Fleet, and Pump Stations
44	3866	5,148.56	US Bank - (NC) - T-9 Wheel Cleaner and Torsion Bar, Replacement Phone
45			for Juan Salce, (AC) - District Yard and Admin Hand Sanitizer, Restock Sewer

46			Gloves Clean-up and Repair Pot Holes, (GN) - HB Staffing - Temp Help
47			SDI Omni Rooms Refreshment Center for (AK), Remington Water Service for July 2010
48			(KR) - Board Refreshments for Meeting, Replace Ice Maker
49			(RH) - Copier Repair and Copies FY 10-11 Budget Packet
50	3867	321.75	Blue Shield of California - Nancy Gilbert COBRA Insurance for September 2010
51	3868	3,004.52	The Standard Insurance - Dental Premiums for September 2010
52	3869	37.45	Verizon - Internet Access District Offices August 2010
53			
54		199,996.56	SUBTOTAL PLUS HANDCUTS
55			
56		59,752.24	Payroll Date 08/10/10 Staff Chk #14788 - 14797 Taxes & Direct Deposits
57		1,595.36	Payroll Date 08/10/10 Nationwide Deferred Compensation
58			
59		261,344.16	TOTAL EXPENDITURES W/PAYROLL

A motion was made by Director Rice, and seconded by Director Krippner to approve the expenditures in the amount of \$261,344.16. The motion was approved by the following vote:

AYES: Directors Diep, Epperson, Neugebauer, Krippner and Rice.
NOES: None

REPORTS

REPORT OF PRESIDENT

President Neugebauer reported that she came into the District office on Wednesday, August 11, 2010 and met with the auditor Russell Bushby from Leaf and Cole as directed by the Board. He explained that he was using a similar approach as the previous auditor, and anticipated no problems. He will be returning to the District office for a few days in September, and then will finalize his report in October.

President Neugebauer announced the CSDA Board election results. The Board had instructed their vote to be for Arlene Schaffer for District 6, who was re-elected. Her new appointment takes place on January 1, 2011, and she will serve for 3 years.

President Neugebauer stated there is a call for candidates for the ISDOC Executive Committee and requested it be placed on the agenda for discussion on at the next Board meeting. The election will be held on Thursday, September 30, 2010.

President Neugebauer requested that the District provide all Directors with updated cards containing the District information, budget numbers and emergency sewer numbers.

REPORT OF GENERAL MANAGER

GM Nordbak asked the Board if anyone was interested in participating in the Celebration of the New Chamber Offices for the Westminster Chamber of Commerce. It was decided by the Board that it should go on the Agenda for the next Board meeting.

A letter from Supervisor Janet Nguyen (Orange County Board Supervisors) regarding 2011 Legislative platform and goals will also be put on the next Agenda.

The auditor has requested signatures on I-9's for all Board members, so those have been provided for each and need to be signed, dated, and returned as soon as possible.

GM Nordbak informed the Board that he had responded and accepted the dinner invitation from hosts George Lazaruk and Dean Ruffridge at CR&R for Wednesday, August 18, 2010 at 6:30 p.m. at Fandango's Restaurant in Monterey while at the CASA conference.

GM Nordbak also informed the Board know that the District had received the disposal reports from Sue Gordon at Rainbow Disposal for the second quarter of 2010.

REPORT FROM ORANGE COUNTY SANITATION DISTRICT MEETING

President Neugebauer reported that the OCSD Operations Committee was dark in August and due to that there was nothing to report, other than a request from a gentleman in Yorba Linda requesting the earnings and compensation for Directors that serve on the OCSD Board. President Neugebauer brought in a copy of the totals for 2010-2011 copies were made for all Board members.

CONSENT CALENDAR

- A. Investment Report for July 2010.

A motion was made by Director Diep, seconded by Director Rice, to approve the item on the Consent Calendar. The motion was approved by the following vote:

AYES: Directors Diep, Epperson, Neugebauer, Krippner and Rice
NOES: None

OLD BUSINESS

A. Approval of District Calendar 2010/2011 and selection of printer

There were several editing changes made and some discussion regarding the District Calendar for 2010/2011.

A page was designed to be dedicated to Director Epperson since she is retiring this year. It was decided that a dedication page, mentioning important accomplishments, and time served will be inserted into next years' calendar.

The Board reviewed and discussed several bids for production of the District calendar.

A motion was made by Director Rice, seconded by Director Epperson to approve DJ Printing for the District Calendar. The motion was approved by the following vote:

AYES: Directors Epperson, Neugebauer, and Rice
NOES: Director Diep
ABSTAIN: Director Krippner

NEW BUSINESS

A. Consider Planned Generator Maintenance Agreement

The District has received a quote from Cummins Cal Pacific for all 4 generators, of which only 3 need maintenance. The quote includes the 4th generator in back of the District offices, which will be deducted from the quote as it will be disposed of in the future. The removal of the 4th generator will be put on the next Agenda.

A motion was made by Director Epperson, seconded by Director Rice to approve the planned generator maintenance agreement, as long as there is a cost adjustment to deduct for the 4th generator. The motion was approved by the following vote:

AYES: Directors Diep, Epperson, Neugebauer, Krippner and Rice
NOES: None

B. Consider rescheduling the Regular Meeting of September 21st.

GM Nordbak pointed out that the Board will be attending the CSDA Conference in Newport Beach on Tuesday, September 21, and that they need to meet with Scott Snowden regarding the approval of the new workers compensation policy. Mr. Snowden is available on Monday September 20, 2010 if the Board can agree to meet a day early.

A motion was made by Director Epperson, seconded by Director Krippner to reschedule the regular meeting of September 21, 2010 to Monday, September 20, 2010 at 4:00 p.m. The motion was approved by the following vote:

AYES: Directors Diep, Epperson, Neugebauer, Krippner and Rice
NOES: None

BOARD CONCERNS/COMMENTS

Director Krippner thanked Director Diep for understanding the need to trade seats in the Board Room. Director Krippner is scheduled to have his hip surgery this Friday, August 20, 2010 and will need to use a walker for a few weeks.

Director Rice stated her concern regarding the trip to the conference in Monterey on Wednesday, August 18th. She also thanked staff for preparing the dedication page for Director Epperson.

President Neugebauer stated that she felt that there should be a retirement luncheon with District employees sometime in November for Director Epperson. She also thanked Director Diep for being so accommodating to Director Krippner's request to change seats.

GENERAL COUNSEL CONCERNS/COMMENTS

None

GM/STAFF CONCERNS/COMMENTS

Directors Epperson and Rice, and President Neugebauer need to be ready to leave for the CASA conference in Monterey at 6 a.m. tomorrow - Wednesday August 18th, 2010 in order for Director Rice to make her 2pm Executive Committee meeting.

GM Nordbak reported that the new District website is under construction. A new domain name of MidwayCitySanitaryDistrict.com has been registered for the next 10 years to replace the present domain name of MCSANDST.COM. The old domain will revert to the new website for the next year if entered.

The District will wait to have any business cards printed until after the next election since we are losing a Board member as well as changing the domain name.

AGM Robbins reminded the Board that he will be out on vacation starting August 19, 2010, returning on September 1, 2010.

Finance Director Robert Housley will be operating the District Thursday, August 19 and Friday, August 20, 2010 while GM Nordbak and AGM Robbins are out of town.

GM Nordbak will be on vacation beginning Friday, September 3, 2010. He will not be at the September 7th Board meeting.

INFORMATIONAL ITEMS

None

ADJOURNMENT

President Neugebauer adjourned the meeting at approximately 4:18 P.M.

Al P. Krippner, Secretary

