

**MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE MIDWAY CITY
SANITARY DISTRICT OF ORANGE COUNTY
14451 CEDARWOOD AVENUE
WESTMINSTER, CA 92683**

January 5, 2010

CALL TO ORDER

President Neugebauer called the regular meeting of the Governing Board of the Midway City Sanitary District to order at 14451 Cedarwood Avenue, Westminster, on Tuesday, January 5, 2010 at 5:00 p.m.

BOARD MEMBERS PRESENT:

Tyler Diep
Grace P. Epperson
Joy L. Neugebauer
Al P. Krippner
Margie L. Rice

BOARD MEMBERS ABSENT:

OTHERS AT MEETING:

Greg Nordbak, General Manager
Ken Robbins, Assistant General Manager
Robert Housley, Finance Director
Tom Nixon, District Counsel
Julia Sales, Administrative Assistant/Receptionist

PLEDGE AND INVOCATION

Director Krippner led the Pledge of Allegiance. Director Rice gave the Invocation.

APPROVAL OF THE MINUTES OF THE MEETING ON DECEMBER 15, 2009.

A motion was made by Director Rice seconded by Director Krippner to approve the December 15, 2009 Minutes. The motion was approved by the following vote:

AYES: Directors Diep, Epperson, Krippner, Rice and Neugebauer
NOES: None

PUBLIC COMMENTS:

No public comment.

APPROVAL OF EXPENDITURES

January 5, 2010

#	CK. #	CK AMOUNT	VENDOR
1	3298	135.00	Joy Neugebauer - Insurance Reimbursement December 2009
2	3299	40.00	Asbury Environmental Services - Used Oil Collection Charge
3	3300	187,631.25	The Bank Of New York Mellon - COP Payment Interest for January 2010
4	3301	100.00	Benny Oil Filter Recycling, Inc. - Used Oil Filter Disposal
5	3302	1,691.75	Bodyworks Equipment, Inc. - Monoblock Valve T-62
6	3303	150.00	Cal Sweeper Services - Nov. & Dec. 2009
7	3304	4,893.16	CalPERS Retirement - Payroll Ending 12/15/09
8	3305	49.59	Carmenita Truck Center - Re-Stock Parts
9	3306	8,000.00	CASA - Memberships Due for 2010
10	3307	525.00	Cobocare - General Maintenance Front & Back Office Buildings Dec. 2009
11	3308	2,809.34	Daniels Tire Service Re-Stock
12	3309	453.71	Dartco Transmission Sales & Services, Inc. - Re-Stock Filter Kit
13	3310	317.39	Deluxe For Business - Re-Stock (A/P Checks)
14	3311	1,035.00	DGA Consultants - Engineering Services Nov 2009; Bushard/McFadden Project
15	3312	55.07	DJ Printing - Window Envelopes
16	3313	1,207.35	Flo-Systems - Follow-Up Emergency Service For Brookhurst Lift Station
17	3314	8,075.66	Hydraforce, Inc. - Tri-Cuff & Grip Gear (T-53) Repair Cylinders for (T-54, T-55, T-57, T-61 and T-62)
19	3315	119.90	Linda Sampson - Reimburse Cost for Rental Car Due to Damage To Her Car By Our Refuse Truck
21	3316	121.15	Office Max - Office Supplies
22	3317	601.37	Orange County Sanitation District - FOG/BMP Inspections 1st Qtr. 2009-10
23	3318	286.02	Pitney Bowes - Leasing for December 2009
24	3319	873.61	Prudential Overall Supply - December 2009
25	3320	23,677.52	Rehrig Pacific Company - 486 Large Black Containers with Lids
26	3321	2,841.61	Rosemead Oil Products, Inc. - Re-Stock Oil for Shop
27	3322	6,577.00	SWRCB - (State Water Resources Control Board) - Storm Water Permit 2010
28	3323	1,847.97	US Bank - (NC) - Timecards, Re-Stock Light Bulbs, Upgrade Cell Phone, Lg. Stack Trays and Updated Labor Law Posters (AC) - Re-Stock Yard, Parts for G-2 Truck, Front Office Ant Control and Spare Parts for Pump Station (GN)- Deli Trays for Board Meeting (KR) - Board Meeting Dinner and Gas Cans for Service Trucks (RH) - Board Meeting Dinner, CSMFO Conference Registration 02/17/10 - 02/19/10 and Poinsettia's for Center Pieces for The Holiday Party
34	3324	6,574.00	USS Cal Builders, Inc. - Final payment for Artificial Turf for District Offices
35	3325	835.41	Verizon CA - Monthly Service - (714) 891-9410 (GE) Fax / 891-8624 District Fax 893-3553/ 893-3554/ 893-3555/ 897-5368 District Phones/ (714) 893-2299/ 903-1863/ 903-6154/ 903-6274 Lift Stations
38	3326	6,090.00	Woodruff, Spradlin, & Smart - Legal Services for November 2009
39	3327	65.12	Fleet Services, Inc. - Re-Stock (Coolant)
40			
41			
42		267,679.95	Subtotal

January 5, 2010

	CK. #	CK AMOUNT	VENDOR
			Add Handcut Checks:
43	3287	210.07	Office Max - Office Supplies
44	3288	215.35	Southern California Edison - Willow Lift Station Dec. 2009
45	3289	105.54	Gas Company - For District Offices & Yard Dec. 2009
46	3290	37.45	Verizon Online - Internet Services for District Office Dec. 2009
47	3291	489.74	Verizon Business - SCADA System Dec. 2009
48	3292	87.30	AT&T - Brookhurst Lift Station and Internet Services Dec. 2009
49	3293	38,355.60	CalPERS Health - Premium January 2010
50	3294	1,022.00	Southern California Edison - Main Office, Brookhurst & Hammon Lift Stations Dec. 2009
51	3295	4,166.24	Metlife - Dental Billing for January 2010
52	3296	887.84	The Standard Life Insurance - Premiums for Jan. 2009
53	3297	285.42	Union Bank - Re-Stock Water, Soda and Paper
54			
55			
56		318,435.66	Subtotal Plus Handcuts
57			
58			
59			Add Payroll, Payroll Tax and Deferred Compensation
60		53,145.49	Payroll Ending 12/13/09 Staff (Chk #14549 - 14559 Tax & Direct Deposits)
61		2,147.21	Payroll Ending 12/13/09 Nationwide Deferred Compensation
62		55,872.07	Payroll Ending 12/27/09 Staff (Chk #14566 - 14576 Tax & Direct Deposits)
63		1,188.00	Payroll Ending 12/27/09 Nationwide Deferred Compensation
64		3,478.11	Board of Directors Payroll for The Month of December 2009 (Chk #14563 - #14565)
65			
66			
67			
68		434,266.54	Total Expenditures

A motion was made by Director Epperson seconded by Director Krippner to approve the expenditures. The motion was approved by the following vote:

AYES: Directors Diep, Epperson, Krippner, Rice and Neugebauer
NOES: None

REPORT OF PRESIDENT

President Neugebauer suggested that Staff get a picture of Midway City Sanitary District Truck loaded with Christmas trees for the 2011 calendar.

President Neugebauer reported that this year's calendar is being used, since she has received several calls from the community, as her number is listed on the calendar.

REPORT OF GENERAL MANAGER

GM Nordbak reported that MCSD has posted signs for traffic stating that the Bushard/McFadden construction project is coming. Staff has dropped off the traffic plans for approval to both the City of Westminster and the City of Fountain Valley.

GM Nordbak reported that April Parmelee will be out at least another three weeks.

GM Nordbak reported that a letter has been sent to Nancy Gilbert to make a decision within five days to either return to work, request additional time off or terminate her employment.

GM Nordbak reported that the Christmas tree program is in effect until January 15, 2010.

GM Nordbak reported that he will be purchasing safety reflective winter jackets for all of the employees with the permission of the Board. His concern is safety for the employees during bad weather.

President Neugebauer recommended, in the future, that Staff also pursue purchasing safety reflective windbreakers for cool summer mornings.

REPORT FROM ORANGE COUNTY SANITATION DISTRICT MEETING

President Neugebauer reported that the last meeting was December 16, 2009 at Orange County Sanitation District. The major action taken was the approval of the Orange County Sanitation District Five Year Strategic Plan; she provided a copy to Staff.

President Neugebauer reported on the property acquired at 7411 Doig in Garden Grove to be developed as the North County Service Area Yard. Plans are to demolish the existing buildings and to construct buildings that will be more functional. The target date for beginning operations at this location is 2011.

CONSENT CALENDAR

Approval of the request of Solid Waste Employee, David Hernandez to receive 40 hours of vacation pay in lieu of time off.

CASA Request for Boards position on "Flushable Wipes"

A motion was made by Director Diep seconded by Director Krippner to approve the Consent Calendar. The motion was approved by the following vote:

AYES: Directors Diep, Epperson, Krippner, Rice and Neugebauer
NOES: None

OLD BUSINESS

Confirm attendance to the CASA Mid-Year Conference on January 13-15, 2010 in Palm Desert.

President Neugebauer, Directors Epperson, Rice and Krippner as well as GM Nordbak and AGM Robbins will be attending.

Director Diep will not be attending

AGM Robbins will pick up Board members in the District van January 12, 2010 at approximately 1:00 pm that are traveling with him.

Director Krippner will be driving separately.

GM Nordbak will be arriving late Tuesday night after his City Council meeting.

NEW BUSINESS

Confirm attendance to the CASA Washington, D.C. Conference in March 8-10, 2010.

President Neugebauer and Director Rice will be attending, but do not reserve the flights yet.

Approval of payment of deposit to Westminster Manor for 2010 Annual Holiday Dinner.

Discussion ensued.

A motion was made by Director Krippner seconded by Director Rice to re-discuss and possibly change the place where the Holiday Dinner will be held. Director Krippner will report back to the Board with prices and space availability at the Riviera at the next meeting January 19, 2010. The motion was approved by the following vote:

AYES: Directors Diep, Epperson, Krippner, Rice and Neugebauer

NOES: None

BOARD CONCERNS/COMMENT

Director Diep requested changing the Board's meeting time, due to his starting Law School.

President Neugebauer will adjourn this meeting until January 19, 2010 at 2:30 p.m. for further discussion of a permanent time change.

Director Krippner inquired "why is Fountain Valley involved in the Bushard/McFadden Project?"

AGM Robbins explained that the sewer lines connect on the border of Fountain Valley which affects the City of Fountain Valley Streets.

GENERAL COUNSEL CONCERNS/COMMENTS

No comments at this time.

GM/STAFF CONCERNS/COMMENTS

GM Nordbak reported the items in the yellow folder:

The Annual Statement of Economic Interest form that is due by all Directors (returned to District Office by 1/29/10).

The City of Westminster's Council Reorganization flyer.

The information on the Celebration for Life on Sunday, January 10, 2010 for Mr. Wes Bannister.

A copy of the email sent to the Westminster Herald and the Orange County Register, regarding the error about pick up for the Christmas trees.

The final Leaf & Cole audit report previously approved by the Board.

GM Nordbak asked the Board if they wanted to participate in the 2010 T.E.T. Parade and should it be on the next Agenda for discussion. The Board agreed that it should not be on the Agenda.

GM Nordbak reported that the Crew working Saturday, December 26, 2009 was treated to Donuts and Pizza compliments of the Board of Directors.

GM Nordbak wished Director Rice a Happy Birthday and said there was a cake for after the meeting.

President Neugebauer asked about the Manhole Adjustment Agreement with the City of Westminster, if it had been returned.

GM Nordbak and AGM Robbins agreed that this Agreement was returned and a payment had been approved by the Board months ago and paid.

INFORMATIONAL ITEMS

There were no informational items on this agenda, other than what is in the Board's yellow folders.

ADJOURNMENT

President Neugebauer adjourned the meeting at approximately 5:46 p.m.

Al P. Krippner, Secretary